

Official Journal

of the European Communities

ISSN 0378-6978

L 379

Volume 23

31 December 1980

English edition

Legislation

Contents

I *Acts whose publication is obligatory*

.....

II *Acts whose publication is not obligatory*

Documents annexed to the general budget of the European Communities

80/1311/EEC :

- ★ **Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1981 1**

80/1312/EEC :

- ★ **Statement of revenue and expenditure of the European Foundation for the Improvement of Living and Working Conditions for the financial year 1981 23**

II

(Acts whose publication is not obligatory)

DOCUMENTS ANNEXED TO THE GENERAL BUDGET OF THE EUROPEAN COMMUNITIES

Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1981

(80/1311/EEC)

According to Article 9 of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training ⁽¹⁾, 'the statement of revenue and expenditure of the Centre and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

In application of the Council Decision of 16 December 1980 : replace 'European Unit of Account' by 'ECU' ⁽²⁾.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 1.

⁽²⁾ OJ No L 345, 20. 12. 1980, p. 1.

CEDEFOP

REVENUE**Summary**

Chapter	Heading	EUA		
		Financial year 1981	Financial year 1980	Financial year 1979
Chap. 1	<i>EEC subsidy</i>	3 730 000	3 500 000	3 026 036,46
Chap. 2	<i>Miscellaneous revenue</i>	6 000	15 000	16 432,73
GRAND TOTAL		3 736 000	3 515 000	3 042 469,19

CEDEFOP

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Heading	EUA		
			Financial year 1981	Financial year 1980	Financial year 1979
1.00		CHAPTER 1			
		<i>EEC subsidy</i>	3 730 000	3 500 000	3 026 036,46
		CHAPTER 1 — TOTAL	3 730 000	3 500 000	3 026 036,46
2.00		CHAPTER 2			
		<i>Proceeds of the sale of movable and immovable property</i>	p.m.	p.m.	0,—
		<i>Letting and hiring</i>	p.m.	p.m.	0,—
		<i>Revenue from and allowances for services rendered against payment</i>	p.m.	p.m.	0,—
		<i>Reimbursement of various expenses</i>	1 000	2 000	1 027,57
		<i>Gifts and legacies</i>	p.m.	p.m.	0,—
		<i>Income from investments, bank interest and other revenue</i>	5 000	13 000	12 879,36
		<i>Exchange rate gains</i>	p.m.	p.m.	2 525,80
		CHAPTER 2 — TOTAL	6 000	15 000	16 432,73
		GRAND TOTAL	3 736 000	3 515 000	3 042 469,19

CEDEFOP

CHAPTER 1 — EEC SUBSIDY**CHAPTER 2 — MISCELLANEOUS REVENUE**

Article	Item	Remarks
1.00		Pursuant to Article 11 (2) of Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13. 2. 1975, p. 1), a subsidy allocated to the Centre is entered in the general budget of the European Communities. The revenue shown corresponds to the amount of the subsidy provided (see Item 3.0.1.0 of Section III of the general budget).
2.30		This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).
2.50		This amount is bank interest estimated to accrue to the Centre.
2.51		In accordance with the provisions of Article 22 (c) of the Financial Regulation, the net loss or gains will be registered. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

CEDEFOP

EXPENDITURE**General summary of appropriations (1981 and 1980) and expenditure (1979)**

Chapter	Heading	EUA		
		Appropriations 1981	Appropriations 1980	Expenditure 1979
Chap. 1	Staff	1 918 000	1 807 000	1 581 896,59
Chap. 2	Administrative expenses	363 000	363 000	281 232,78
Chap. 3	Operating expenditure	1 455 000	1 345 000	1 179 339,82
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		3 736 000	3 515 000	3 042 469,19

CEDEFOP

CHAPTER 1 — STAFF

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
1.10		CHAPTER 1			
		<i>Staff holding a post provided for in the list of posts</i>			
	1.10.0	Basic salaries	1 047 000	994 400	1 067 099,07
	1.10.1	Family allowances	85 000	83 300	87 588,67
	1.10.2	Expatriation allowances	120 000	128 000	122 907,37
		<i>Article 1.10 — Total</i>	1 252 000	1 205 700	1 277 595,11
1.11		<i>Other staff</i>			
	1.11.2	Local staff	110 000	69 500	66 031,66
1.13		<i>Employers' social security contributions</i>	150 000	136 100	122 753,14
1.14		<i>Miscellaneous allowances and grants</i>			
	1.14.0	Childbirth allowances and death grants	1 000	600	0,—
	1.14.1	Travel expenses for annual leave	30 000	21 400	15 520,89
		<i>Article 1.14 — Total</i>	31 000	22 000	15 520,89

CEDEFOP

CHAPTER 1 — STAFF

Article	Item	Remarks
1.10	1.10.0	This appropriation is for basic salaries of the staff, as listed in the attached table, based on the actual regulations and on the probable adjustments.
	1.10.1	Pursuant to the regulations applicable to the staff of the Centre, the family allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
	1.10.2	The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Centre).
1.11	1.11.2	This appropriation is intended to cover the salaries and employers' social security contributions of local staff. The appropriation will cover the emoluments of: — one Hausmeister/driver, — one telephone operator, — three staff for general utility purposes.
	1.13	This appropriation is intended to cover employers' national social security contributions (Article 38 (1) of the regulations applicable to the Centre) or employers' contributions towards the insurance costs borne by the Centre pursuant to Article 38 (2).
1.14		These allowances or grants are provided for in particular in the regulations applicable to the staff of the Centre:
	1.14.0	— grants pursuant to Articles 39 and 40,
	1.14.1	— flat-rate payment provided for in Article 15 of Annex IV.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
1.15		<i>Overtime</i>	400	1 000	0,—
1.16		<i>Salary weightings</i>	— 7 400	— 23 700	— 268 862,13
1.17		<i>Supplementary services</i>			
	1.17.0	Freelance interpreters and conference officers	100 000	180 000	178 899,71
	1.17.2	Other services and work sent out for translation and typing	70 000	35 000	54 700,08
		<i>Article 1.17 — Total</i>	170 000	215 000	233 599,79
1.20		<i>Miscellaneous expenditure on staff recruitment</i>	10 000	10 000	3 192,94
1.21		<i>Travel expenses</i>	3 500	1 200	43,78
1.22		<i>Installation, resettlement and transfer allowances</i>	40 000	28 600	9 652,24
1.23		<i>Removal expenses</i>	20 000	14 000	2 896,02
1.24		<i>Temporary daily subsistence allowances</i>	6 000	13 400	263,07
1.25		<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	p.m.	p.m.	0,—
1.30		<i>Mission expenses, duty travel expenses and other ancillary expenses</i>	110 000	90 000	100 765,12

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article	Item	Remarks
1.15		Pursuant to the arrangements laid down in Annex II to the regulations applicable to Centre staff, overtime worked by staff in category C shall entitle him/her to compensatory leave or to remuneration. The same applies to local staff, when overtime is not offset by time off.
1.16		As a result of the decision taken by the Council, a negative appropriation for weighting in the Federal Republic of Germany applies.
1.17		
	1.17.0	Appropriation intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for meetings not directly connected with the Centre's work programme.
	1.17.2	This appropriation is intended for the employment of temporary staff and to cover the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1.20		Appropriation to cover travel and subsistence expenses of candidates called upon to fill a vacant post and expenditure for medical examinations upon recruitment.
1.21		Appropriation for the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.
1.22		Appropriation to cover: — installation allowance (Article 11 of Annex IV to the regulations applicable to the staff of the Centre), — resettlement allowance (Article 12 of Annex IV to the regulations applicable to the staff of the Centre), due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.
1.23		Appropriation to cover the reimbursement of removal expenses due to officials (Article 16 of Annex IV to the regulations applicable to the staff of the Centre).
1.24		Appropriation for the payment of temporary daily subsistence allowances (Article 17 of Annex IV to the regulations applicable to the staff of the Centre).
1.30		Appropriation to cover mission expenses for Centre staff.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
1.40		<i>Special assistance grants</i>	p.m.	p.m.	0,—
1.42		<i>Restaurants and canteens</i>	p.m.	p.m.	0,—
1.43		<i>Medical service</i>	6 500	5 900	3 704,90
1.44		<i>Language courses, refresher courses and further vocational training</i>	16 000	18 300	14 740,06
1.49		<i>Other expenditure</i>	p.m.	p.m.	0,—
CHAPTER 1 — TOTAL			1 918 000	1 807 000	1 581 896,59
CHAPTER 2					
2.10		<i>Rent</i>			
	2.10.0	Rent	p.m.	p.m.	0,—
	2.10.1	Deposits	p.m.	p.m.	0,—
<i>Article 2.10 — Total</i>			p.m.	p.m.	0,—
2.11		<i>Insurance</i>	1 000	700	598,12
2.12		<i>Water, gas, electricity, heating</i>	63 700	63 700	52 104,27
2.13		<i>Cleaning and maintenance</i>	63 000	63 000	45 900,20
2.14		<i>Fitting out of premises</i>	p.m.	p.m.	0,—
2.15		<i>Security and surveillance of the building</i>	p.m.	p.m.	0,—
2.19		<i>Other expenditure</i>	4 100	4 100	2 583,01

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)**CHAPTER 2 — ADMINISTRATIVE EXPENSES**

Article	Item	Remarks
1.43		Appropriation to cover expenses for compulsory yearly medical examinations of the staff (Article 30 (2) of the regulations applicable to the staff of the Centre).
1.44		This budgetary item is intended to cover the financial contribution of the Centre to the costs of refresher and other courses attended by members of the staff.
2.11		This appropriation is intended to cover the various insurance contracts for the building Berlin 15, Bundesallee 22.
2.12		This appropriation covers current expenditure.
2.13		This appropriation covers costs for cleaning the occupied premises and keeping them in good order (rooms, lift, heating system, air-conditioning, electricity and water).
2.19		Appropriation to cover other current expenditure for the building not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
2.20		<i>Office machinery</i>			
	2.20.0	Initial equipment	4 000	6 800	6 211,27
	2.20.1	Renewal	p.m.	p.m.	0,—
	2.20.3	Maintenance, use and repair	3 000	2 000	1 557,10
		<i>Article 2.20 — Total</i>	7 000	8 800	7 768,37
2.21		<i>Furniture</i>			
	2.21.0	Initial equipment	12 000	14 800	11 224,20
	2.21.1	Renewal	p.m.	p.m.	0,—
	2.21.3	Maintenance, use and repair	200	200	0,—
		<i>Article 2.21 — Total</i>	12 200	15 000	11 224,20
2.22		<i>Technical equipment and installations</i>			
	2.22.0	Initial equipment	1 000	6 000	7 060,95
	2.22.1	Renewal	p.m.	p.m.	0,—
	2.22.2	Hire	33 000	16 700	15 400,—
	2.22.3	Maintenance, use and repair	4 000	4 000	1 055,25
		<i>Article 2.22 — Total</i>	38 000	26 700	23 516,20
2.23		<i>Transport equipment</i>			
	2.23.0	Initial equipment	p.m.	p.m.	0,—
	2.23.1	Renewal	p.m.	p.m.	0,—
	2.23.2	Hire	500	100	0,—
	2.23.3	Maintenance, use and repair	2 400	2 400	1 025,60
		<i>Article 2.23 — Total</i>	2 900	2 500	1 025,60
2.25		<i>Documentation and library expenditure</i>			
	2.25.0	Library expenses, purchase of books	400	p.m.	0,—

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
2.20	2.20.0	Appropriation to cover the purchase and maintenance of office equipment essential for the satisfactory conduct of internal business affairs.
	2.20.1	See remarks of against 2.20.0.
	2.20.3	See remarks of against 2.20.0.
2.21	2.21.0	Appropriation to cover furnishing, its repair and maintenance.
	2.21.1	See remarks of against 2.21.0.
	2.21.3	See remarks of against 2.21.0.
2.22	2.22.0	Appropriation to cover the cost of further purchase of technical equipment.
	2.22.2	Appropriation to cover the hire of technical equipment (e.g. a small computer for the accounting office, reproduction equipment, projectors and video-recorders).
	2.22.3	Appropriation to cover the maintenance and repair costs of technical equipment and installations, in particular interpretation equipment.
2.23	2.23.2	Appropriation to cover the hiring of motor vehicles when the need arises (conferences, etc.).
	2.23.3	This appropriation is intended to cover the cost of running and maintaining the official vehicle.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
2.25		(<i>cont'd</i>)			
	2.25.2	Subscriptions to newspapers and periodicals	4 500	4 100	3 627,80
	2.25.4	Binding and storage of library books	400	400	0,—
		<i>Article 2.25 — Total</i>	5 300	4 500	3 627,80
2.30		<i>Stationery and offices supplies</i>	20 000	34 000	32 655,94
2.31		<i>Postal charges and telecommunications</i>			
	2.31.0	Postage on correspondance and delivery charges	15 000	10 000	13 031,06
	2.31.1	Telephone, telegraph, telex, radio, television	40 000	44 000	33 586,95
		<i>Article 2.31 — Total</i>	55 000	54 000	46 618,01
2.32		<i>Financial charges</i>			
	2.32.0	Bank charges	p.m.	p.m.	0,—
	2.32.1	Exchange rate losses	p.m.	p.m.	0,—
		<i>Article 2.32 — Total</i>	p.m.	p.m.	0,—
2.33		<i>Legal expenses</i>	p.m.	p.m.	0,—
2.34		<i>Damages</i>	p.m.	p.m.	0,—
2.39		<i>Other administrative expenditure</i>			
	2.39.0	Miscellaneous insurance	3 400	3 400	2 925,84
	2.39.1	Uniforms and working clothes	200	200	216,71

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
2.25	(<i>cont'd</i>)	
	2.25.2	Appropriation to cover the cost of subscriptions to newspapers, technical journals, official journals, parliamentary papers, various bulletins and other specialized publications.
	2.25.4	Appropriation to cover the cost of binding and other expenditure necessary for the preservation of books and publications.
2.30		Appropriation to cover the cost of photocopying, supplies for the reproduction equipment, paper, office supplies.
2.31		
	2.31.0	Appropriation to cover expenditure for postal and delivery charges and for the delivery of parcels.
	2.31.1	Appropriation to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.
2.32		
	2.32.1	Appropriation to cover exchange rate losses incurred by the Centre in the fulfilment of its budget commitments, in so far as these losses cannot be offset against exchange rate gains.
2.39		
	2.39.0	Appropriation to cover various insurances (e.g. injury to third parties, burglary, etc.).
	2.39.1	Appropriation to cover the purchase, care and cleaning of uniforms and working clothes.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
2.39		(<i>cont'd</i>)			
	2.39.3	Departmental removals	200	200	179,10
	2.39.4	Petty expenses	2 000	3 600	1 519,85
		<i>Article 2.39 — Total</i>	5 800	7 400	4 841,50
2.40		<i>Entertainment and representation expenses</i>	5 000	5 000	2 978,30
2.50		<i>Management board meetings</i>	65 000	65 600	39 608,96
2.51		<i>Formal and informal meetings</i>	p.m.	p.m.	0,—
2.70		<i>Publications</i>	15 000	8 000	6 182,30
		CHAPTER 2 — TOTAL	363 000	363 000	281 232,78
		CHAPTER 3			
3.00		<i>Establishment of operational documentation</i>	34 000	15 000	43 452,92
3.01		<i>Dissemination of information</i>	288 300	660 000	527 127,56
3.02		<i>Projects on the development and coordination of research work</i>			
	3.02.0	Meeting expenses	354 000	(⁽¹⁾) 270 000	(⁽²⁾) 156 811,88

(1) Appropriation for the whole of Article 3.02.

(2) Expenditure for the whole of Article 3.02.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)**CHAPTER 3 — OPERATING EXPENDITURE**

Article	Item	Remarks
2.39	(cont'd)	
	2.39.3	Appropriation to cover the costs of moving furniture/equipment within the building.
	2.39.4	Appropriation to cover other administrative expenditure not specifically provided for.
2.40		Appropriation to cover representation expenses.
2.50		Appropriation to cover operating expenses of the management board and the select committee, also informal meetings of members of the management board, including travel and subsistence expenses and the hiring of meeting rooms.
2.70		Appropriation to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the <i>Official Journal of the European Communities</i> according to Article 9 of the financial provisions applying to the Centre.
3.00		This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre.
3.01		This appropriation is to cover the cost of preparing, editing, publishing a Community bulletin on vocational training, the annual report, and other publications of the Centre, including costs of typing, printing, distribution and other freelance services.
3.02		
	3.02.0	This appropriation covers the costs of preparing, holding and follow-up of expert meetings, working groups and conferences which serve to: — establish clear objectives for the various activities pursued by the Centre, — ensure that there is a follow-up to these activities, — take stock of the lessons to be drawn, including costs of freelance typing, printing and reproduction.

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
3.02	3.02.1	(<i>cont'd</i>) Interpretation expenses	236 000		
		<i>Article 3.02 — Total</i>	590 000	270 000	156 811,88
3.03		<i>Pilot studies and projects</i>	247 900	400 000	451 947,46
3.04		<i>Translation expenses</i>	294 800		
		CHAPTER 3 — TOTAL	1 455 000	1 345 000	1 179 339,82
		CHAPTER 9			
9.90		<i>Expenditure not specifically provided for</i>	p.m.	p.m.	0,—
		CHAPTER 9 — TOTAL	p.m.	p.m.	0,—
		GRAND TOTAL	3 736 000	3 515 000	3 042 469,19

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)**CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR**

Article	Item	Remarks
3.02		(<i>cont'd</i>)
	3.02.1	Appropriation intended to cover the fees, travel expenses and daily allowances of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for all meetings connected with the implementation of the Centre's work programme.
3.03		This appropriation permits the conclusion of study contracts and the evaluation of experimental measures and pilot projects in accordance with the work programme; including costs of freelance translations and typing.
3.04		This appropriation is to cover costs of freelance translations connected with the implementation of the Centre's work programme.

CEDEFOP

List of posts 1981

Category and grade	Posts authorized for 1980	New posts	Posts authorized for 1981
Director	1	—	1
Deputy Director	2	—	2
A 5	10 ⁽¹⁾	—	10 ⁽¹⁾
A 6	4 ⁽²⁾	+1 ⁽³⁾	5 ⁽⁴⁾
A 7	3	—	3
A 8	—	—	—
Total	20	+1	21
B 1	1	—	1
B 3	2	—	2
B 5	2	+1	3
Total	5	+1	6
C 1	1	—	1
C 2	1	—	1
C 3	7	+1	8
C 5	2	—	2
Total	11	+1	12
D 2	—	—	—
D 4	—	—	—
Total	—	—	—
Grand Total	36	+3	39
⁽¹⁾ Including four translators. ⁽²⁾ Including two translators. ⁽³⁾ Including one translator. ⁽⁴⁾ Including three translators.			

Statement of revenue and expenditure of the European Foundation for the Improvement of Living and Working Conditions for the financial year 1981

(80/1312/EEC)

According to Article 9 of Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions ⁽¹⁾, 'the statement of revenue and expenditure of the Foundation and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

In application of the Council Decision of 16 December 1980 : replace 'European Unit of Account' by 'ECU' ⁽²⁾.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 16.

⁽²⁾ OJ No L 345, 20. 12. 1980, p. 1.

Summary

[illegible]

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Heading	EUA		
			Financial year 1981	Financial year 1980	Financial year 1979
1.00		CHAPTER 1			
		<i>EEC subsidy</i>	2 850 000	2 650 000	2 077 118,25
		CHAPTER 1 — TOTAL	2 850 000	2 650 000	2 077 118,25
		CHAPTER 2			
		2.00 <i>Proceeds of the sale of movable and immovable property</i>			82,02
		2.10 <i>Letting and hiring</i>	16 000	10 000	3 363,17
		2.20 <i>Revenue from and allowances for services rendered against payment</i>			
		2.30 <i>Reimbursement of various expenses</i>			20 832,77
		2.40 <i>Gifts and legacies</i>			
		2.50 <i>Revenue from investments or loans; bank interest and other items</i>	30 000	40 000	44 461,77
		2.51 <i>Exchange rate gains</i>	p.m.	p.m.	0,—
		CHAPTER 2 — TOTAL	46 000	50 000	68 739,73
		GRAND TOTAL	2 896 000	2 700 000	2 145 857,98

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article	Item	Remarks
1.00		Pursuant to Article 15 (2) of Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ No L 139, 30. 5. 1975, p. 1), a subsidy for the Foundation is entered in the general budget of the European Communities. The revenue entered represents the subsidy provided (Article 3.5.9 of Section III of the general budget).
2.51		According to the provisions of Article 22 (c) of the Financial Regulation, exchange rate losses and gains incurred at the time of the transfer of funds can be compensated in such a way that the eventual credit balance can be registered as a receipt.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

EXPENDITURE

General summary of appropriations (1981 and 1980) and expenditure (1979)

Chapter	Heading	EUA		
		Appropriations 1981	Appropriations 1980	Expenditure 1979
Chap. 1	Staff	1 220 000	1 063 000	696 402,61
Chap. 2	Administrative expenses	335 000	258 000	259 258,59
Chap. 3	Operating expenditure	1 341 000	1 379 000	1 190 196,78
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		2 896 000	2 700 000	2 145 857,98

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
1.10		CHAPTER 1			
		<i>Staff holding a post provided for in the list of posts</i>			
	1.10.0	Basic salaries	890 000	844 500	271 407,25
	1.10.1	Family allowances	77 500	77 500	23 939,51
	1.10.2	Expatriation allowances	96 600	97 300	28 147,90
	1.10.3	Temporary fixed allowances	—	—	0,—
		<i>Article 1.10 — Total</i>	1 064 100	1 019 300	323 494,66
1.11		<i>Other staff</i>			
	1.11.2	Local staff	68 300	59 000	45 876,79
1.13		<i>Employers' social security contributions</i>	157 500	149 100	31 355,43
1.14		<i>Miscellaneous allowances and grants</i>			
	1.14.0	Childbirth allowances and death grants	400	p.m.	0,—
	1.14.1	Travel expenses for annual leave	16 000	17 200	9 355,03
	1.14.2	Accommodation and transport allowances	p.m.	p.m.	0,—
		<i>Article 1.14 — Total</i>	16 400	17 200	9 355,03

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article	Item	Remarks
1.10	1.10.0	Appropriation for the payment of basic salaries, calculated on the basis of the establishment plan for 1981 annexed hereto.
	1.10.1	Pursuant to the rules applicable to the staff of the Foundation, these allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
	1.10.2	The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Foundation).
1.11	1.11.2	This appropriation is for salaries and employer's contributions for social security for seven local agents.
1.13		Appropriation to cover employer's contributions under the national social security scheme (Article 38 (1) of the regulations applicable to the staff of the Foundation) or the employer's share in the expenditure on insurance to be borne by the Foundation pursuant to Article 38 (2).
1.14		Provision is made for these allowances and grants in the proposed regulations applicable to the staff of the Foundation.
	1.14.1	Lump sum provided for in Article 15 of Annex IV.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
1.15		<i>Overtime</i>	5 200	5 400	3 355,31
1.16		<i>Salary weightings</i>	— 272 300	— 385 500	123 363,93
1.17		<i>Supplementary services</i>			
	1.17.0	Freelance interpreters and conference technicians	59 000	39 600	65 854,70
	1.17.2	Other services and work sent out for translation and typing	20 100	18 500	18 246,80
		<i>Article 1.17 — Total</i>	79 100	58 100	84 101,50
1.20		<i>Miscellaneous expenditure on staff recruitment</i>	12 700	19 200	11 779,24
1.21		<i>Travel expenses</i>	1 600	4 000	449,16
1.22		<i>Installation, resettlement and transfer allowances</i>	6 800	17 300	5 848,38
1.23		<i>Removal expenses</i>	9 300	30 500	4 974,39
1.24		<i>Temporary daily subsistence allowances</i>	6 800	13 500	842,54
1.25		<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	p.m.	p.m.	0,—
1.30		<i>Mission expenses, duty travel expenses and other incidental expenditure</i>	51 600	44 400	42 345,51

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 1 — STAFF (cont'd)

Article	Item	Remarks
1.15		In accordance with the rules laid down in Annex II to the proposed regulations applicable to the staff of the Foundation, staff in category C may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate. This appropriation also covers overtime by local agents which is not subject to compensation through time off.
1.16		Appropriation for the payment of salary weightings pursuant to the appropriate decisions taken by the Council.
1.17		
	1.17.0	Appropriation intended to cover the fees and travel expenses of freelance interpreters and conference technicians, including payment for the services of the Commission's interpreters.
	1.17.2	Appropriation intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1.20		Appropriation to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.
1.21		Appropriation for the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred. It also covers the travelling expenses of members of their families.
1.22		Appropriation to cover: — installation allowance (as modified by correcting factor), — resettlement allowance (as modified by correcting factor), due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.
1.23		Appropriation to cover the reimbursement of removal expenses due to staff pursuant to Article 16 of Annex IV to the regulations applicable to the staff of the Foundation.
1.24		Appropriation for the payment of temporary daily subsistence allowances due to staff pursuant to Article 17 of Annex IV to the regulations applicable to the staff of the Foundation.
1.30		Appropriation to cover mission and duty travel expenses for staff of the Foundation.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
1.40		<i>Special assistance grants</i>	p.m.	p.m.	0,—
1.42		<i>Restaurants and canteens</i>	5 900	4 500	1 150,17
1.43		<i>Medical service</i>	600	700	520,73
1.44		<i>Language courses, refresher courses and further vocational training courses</i>	5 900	5 900	5 374,46
1.45		<i>Other expenditure</i>	500	400	2 215,37
CHAPTER 1 — TOTAL			1 220 000	1 063 000	696 402,61
CHAPTER 2					
2.10		<i>Rent</i>			
	2.10.0	Rent	p.m.	p.m.	0,—
	2.10.1	Deposits	p.m.	p.m.	0,—
<i>Article 2.10 — Total</i>			p.m.	p.m.	0,—
2.11		<i>Insurance</i>	3 500	3 000	2 655,85
2.12		<i>Water, gas, electricity, heating</i>	28 100	23 700	14 128,—
2.13		<i>Cleaning and maintenance</i>	32 500	29 600	28 191,77
2.14		<i>Fitting-out of premises</i>	68 100	14 800	24 818,52
2.15		<i>Security and supervision of offices</i>	p.m.	4 400	0,—
2.19		<i>Other expenditure</i>	2 900	3 000	2 332,60

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article	Item	Remarks
1.42		Appropriation to complete the purchase of restaurant equipment and to subsidize canteen meals.
1.43		Appropriation for annual medical examinations.
1.44		Appropriation for the organization of language courses.
1.45		Appropriation for expenditure by the Foundation on social welfare activities for its staff.
2.11		This appropriation is intended to cover insurance contracts in respect of the building.
2.12		This appropriation is intended to cover consumption of these items in 1981.
2.13		This appropriation is intended to cover the cost of maintaining the Foundation's offices.
2.14		This appropriation is intended to cover the cost of fitting out the Foundation's offices.
2.15		This appropriation is intended to cover the cost of security and supervision of the Foundation's offices.
2.19		Appropriation to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
2.20		<i>Office machinery</i>			
	2.20.0	New purchases	2 900	1 500	1 254,41
	2.20.1	Replacements	p.m.	p.m.	0,—
	2.20.3	Maintenance, use and repair	2 100	2 100	420,49
		<i>Article 2.20 — Total</i>	5 000	3 600	1 674,90
2.21		<i>Furniture</i>			
	2.21.0	New purchases	4 900	6 100	6 309,13
	2.21.1	Replacements	p.m.	p.m.	0,—
	2.21.3	Maintenance, use and repair	400	300	94,38
		<i>Article 2.21 — Total</i>	5 300	6 400	6 403,51
2.22		<i>Technical equipment and installations</i>			
	2.22.0	New purchases	13 300	700	41 956,29
	2.22.1	Replacements	p.m.	p.m.	0,—
	2.22.2	Hire	1 500	1 500	1 149,14
	2.22.3	Maintenance, use and repair	7 400	7 400	4 410,29
		<i>Article 2.22 — Total</i>	22 200	9 600	47 515,72
2.23		<i>Transport equipment</i>			
	2.23.0	New purchases	p.m.	p.m.	132,20
	2.23.1	Replacements	p.m.	p.m.	0,—
	2.23.2	Hire	7 800	8 000	4 931,56
	2.23.3	Maintenance, use and repair	5 800	4 400	4 458,09
		<i>Article 2.23 — Total</i>	13 600	12 400	9 521,85

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
2.20	2.20.0	Appropriation for the purchase and maintenance of typewriters and calculators.
	2.20.1	See remarks against Item 2.20.0.
	2.20.3	See remarks against Item 2.20.0.
2.21	2.21.0	Appropriation for the purchase of furniture for staff and equipment for conference rooms.
	2.21.3	Appropriation for the maintenance and repair of furniture.
2.22	2.22.2	Appropriation to cover the hire of technical equipment, in particular fire extinguishers, reproduction equipment, alarm systems, and technical equipment and installations for conferences held outside the building.
	2.22.3	Appropriation to cover the maintenance and repair costs of technical equipment and installations.
2.23	2.23.0	Appropriation for the purchase of a vehicle.
	2.23.2	Appropriation to cover the cost of hiring vehicles for certain occasional needs.
	2.23.3	Appropriation to cover the cost of operating those vehicles.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
2.25		<i>Documentation and library expenditure</i>			
	2.25.0	Library expenses, purchase of books	5 900	3 700	6 114,12
	2.25.1	Special library, documentation and reproduction equipment	7 400	700	10 654,13
	2.25.2	Subscriptions to newspapers and periodicals	2 800	4 500	2 471,10
	2.25.4	Binding and storage of works in the library	p.m.	p.m.	0,—
		<i>Article 2.25 — Total</i>	16 100	8 900	19 239,35
2.30		<i>Stationery and office supplies</i>	19 200	20 000	19 350,35
2.31		<i>Postal charges and telecommunications</i>			
	2.31.0	Postage on correspondence and delivery charges	10 200	7 400	6 878,85
	2.31.1	Telephone, telegraph, telex, radio, television	16 600	14 800	12 424,13
		<i>Article 2.31 — Total</i>	26 800	22 200	19 302,98
2.32		<i>Financial charges</i>			
	2.32.0	Bank charges and other financial charges	p.m.	p.m.	0,—
	2.32.1	Exchange rate losses	p.m.	p.m.	0,—
		<i>Article 2.32 — Total</i>	p.m.	p.m.	0,—
2.33		<i>Legal expenses</i>	p.m.	p.m.	0,—
2.34		<i>Damages</i>	p.m.	p.m.	0,—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
2.25	2.25.0	Appropriation for the acquisition of documents and other non-periodical publications required by the Foundation.
	2.25.2	Appropriation to cover the cost of subscriptions to newspapers, specialized periodicals, official journals, parliamentary papers, various bulletins and other specialized publications.
	2.25.4	Appropriation to cover expenses for binding, etc., for the conservation of books and periodicals.
2.30		Appropriation to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.
2.31	2.31.0	Appropriation to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.
	2.31.1	Appropriation to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.
2.32	2.32.1	Appropriation to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
2.39		<i>Other administrative expenditure</i>			
	2.39.0	Miscellaneous insurance	1 000	900	868,82
	2.39.1	Uniforms and working clothes	2 400	1 800	1 806,93
	2.39.3	Departmental removals	400	200	468,—
	2.39.4	Petty expenses	600	600	201,69
		<i>Article 2.39 — Total</i>	4 400	3 500	3 345,44
2.40		<i>Entertainment and representation expenses</i>	3 800	3 600	2 440,79
2.50		<i>Expenditure for meetings</i>			
	2.50.0	Meetings of the Administrative Board	37 400	41 000	29 700,27
	2.50.1	Meetings of the Committee of Experts	14 500	18 700	6 627,02
		<i>Article 2.50 — Total</i>	51 900	59 700	36 327,29
2.51		<i>Formal and informal meetings</i>	23 700	22 200	22 009,67
2.70		<i>Publications</i>	7 900	7 400	0,—
		CHAPTER 2 — TOTAL	335 000	258 000	259 258,59

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article	Item	Remarks
2.39	2.39.0	Appropriation for various insurance (civil liability, theft insurance).
	2.39.1	Appropriation to cover the purchase, care and cleaning of uniforms and working clothes.
	2.39.3	Appropriation to cover any small items of expenditure on removal.
	2.39.4	Appropriation to cover other administrative expenditure not specifically provided for.
2.40		Appropriation to cover representation expenditure.
2.50	2.50.0	Appropriation to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
	2.50.1	Appropriation to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
2.51		Appropriation to cover the travel, subsistence and incidental expenses of experts and other persons called to meetings.
2.70		Appropriation to cover publication costs, particularly those involved in the publication in the <i>Official Journal of the European Communities</i> of the budget of the Foundation according to Article 9 of the financial rules.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
3.00		CHAPTER 3			
		<i>Establishment of operational documentation</i>	66 000	29 000	29 795,19
3.01		<i>Dissemination of information</i>			
		3.01.0 Results of studies	66 400	60 000	31 396,03
		3.01.1 Publication of the annual report	p.m.	p.m.	0,—
		3.01.2 Publication of other periodicals	4 800	p.m.	0,—
		<i>Article 3.01 — Total</i>	71 200	60 000	31 396,03
3.02		<i>Participation in congresses and public events</i>	1 800	3 000	6 901,06
3.03		<i>Expenditure on studies and pilot schemes</i>			
		3.03.0 Sectoral and global studies relating to shiftwork and work organization	544 000	340 000	1 061 761,10
		3.03.1 Pilot schemes	—	p.m.	0,—
		3.03.2 Studies on wage-fixing systems	—	200 000	
		3.03.3 Studies on impact of technological developments	—	230 000	
		3.03.4 Studies in new research areas	33 000	334 000	
		3.03.5 Studies on environmental subjects and subjects of stress	—	—	

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE

Article	Item	Remarks
3.00		Appropriation to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned.
3.01		
	3.01.0	This appropriation is for the publication of results of studies.
	3.01.2	Appropriation to cover the publication of general information about the Foundation (books, brochures, handouts).
3.02		Appropriation to enable the Foundation to contribute to the work of other similar institutions and foundations.
3.03		
	3.03.0	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in all areas and particularly in relation to shiftwork and work organization.
	3.03.2	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme particularly on the consequences of various wage-fixing systems.
	3.03.3	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to the impact of technological developments on working and living conditions.
	3.03.4	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to new areas of research under the 1981 work programme and in particular studies on working time in the perspective of the total lifetime of human beings.
	3.03.5	<i>New item</i> Appropriation for funding study contracts and specific projects which will contribute to the Foundation's programme in relation to the environment as a whole and the effects of stress factors on human beings at work and outside of work.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Heading	EUA		
			Appropriations 1981	Appropriations 1980	Expenditure 1979
3.03	3.03.6	(<i>cont'd</i>) Studies on aspects of transportation	100 000	—	
		<i>Article 3.03 — Total</i>	677 000	1 104 000	1 061 761,10
3.04		<i>Organization of seminars, colloquia, meetings and congresses and interpretation costs thereof</i>			
	3.04.0	General costs	125 000	183 000 (¹)	60 343,40 (²)
	3.04.1	Interpretation costs	100 000		
		<i>Article 3.04 — Total</i>	225 000	183 000	60 343,40
3.05		<i>Translation of study reports and working documents for seminars, colloquia, etc.</i>	300 000		
		CHAPTER 3 — TOTAL	1 341 000	1 379 000	1 190 196,78
		CHAPTER 9			
9.90		<i>Expenditure not specifically provided for</i>	p.m.	p.m.	0,—
		CHAPTER 9 — TOTAL	p.m.	p.m.	0,—
		GRAND TOTAL	2 896 000	2 700 000	2 145 857,98

(¹) Appropriation for the whole of Article 3.04.
(²) Expenditure for the whole of Article 3.04.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE (cont'd)
CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article	Item	Remarks
3.03	3.03.6	(cont'd) New item Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme on the relationship of aspects of transportation on the improvement of working and living conditions.
3.04	3.04.0	Appropriation for the organization of seminars, colloquia and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
	3.04.1	New item Appropriation for interpretation costs connected with the organization of seminars, colloquia and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3.05		New article Appropriation for the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc. into the different Community languages.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

List of posts 1981

Category and grade	Posts authorized for 1980	New posts	Posts authorized for 1981
Director	1	—	1
Deputy Director	2 ⁽¹⁾	—	2 ⁽¹⁾
A 5	6 ⁽²⁾	—	6 ⁽²⁾
A 6	2 ⁽³⁾	+1 ⁽⁴⁾	3 ⁽³⁾
A 7	5 ⁽³⁾	—	5 ⁽³⁾
A 8	—	—	—
Total	16	+1	17
B 1	2	—	2
B 3	3	—	3
B 5	1	—	1
Total	6	—	6
C 1	—	—	—
C 2	1	—	1
C 3	4	+1	5
C 5	4	—	4
Total	9	+1	10
D 2	—	—	—
D 4	—	+1	1
Total	—	+1	1
Grand total	31	+3	34
⁽¹⁾ Post remunerated at A 4 level. One of these posts has been accepted on the condition that the Foundation's Statute be changed accordingly. ⁽²⁾ Four translators. ⁽³⁾ One translator. ⁽⁴⁾ Translator Post. ⁽⁵⁾ Two translators.			