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II

(Acts whose publication is not obligatory)

DOCUMENTS ANNEXED TO THE GENERAL BUDGET OF THE EUROPEAN COMMUNITIES

Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1982

(82/69/EEC)

According to Article 9 of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training ⁽¹⁾, 'the statement of revenue and expenditure of the Centre and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

Amounts relating to 1982 and 1981 in this budget document are expressed in ECU and those relating to 1980 in European units of account (EUA), unless otherwise indicated.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 1.

CEDEFOP

REVENUE**Summary**

Chapter	Heading	Financial year 1982	Financial year 1981	Financial year 1980
Chap. 1	<i>EEC subsidy</i>	4 000 000	3 730 000	2 767 589,88
Chap. 2	<i>Miscellaneous revenue</i>	6 000	6 000	23 218,23
GRAND TOTAL		4 006 000	3 736 000	2 790 808,11

CEDEFOP

CHAPTER 1 — EEC SUBSIDY**CHAPTER 2 — MISCELLANEOUS REVENUE**

Article Item	Heading	Financial year 1982	Financial year 1981	Financial year 1980
	CHAPTER 1			
1 00	<i>EEC subsidy</i>	4 000 000	3 730 000	2 767 589,88
	CHAPTER 1 — TOTAL	4 000 000	3 730 000	2 767 589,88
	CHAPTER 2			
2 00	<i>Proceeds of the sale of movable and immovable property</i>	p.m.	p.m.	0,—
2 10	<i>Letting and hiring</i>	p.m.	p.m.	0,—
2 20	<i>Revenue from and allowances for services rendered against payment</i>	p.m.	p.m.	0,—
2 30	<i>Reimbursement of various expenses</i>	1 000	1 000	12 986,43
2 40	<i>Gifts and legacies</i>	p.m.	p.m.	0,—
2 50	<i>Income from investments, bank interest and other revenue</i>	5 000	5 000	10 231,80
2 51	<i>Exchange rate gains</i>	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	6 000	6 000	23 218,23
	GRAND TOTAL	4 006 000	3 736 000	2 790 808,11

CEDEFOP

CHAPTER 1 — EEC SUBSIDY**CHAPTER 2 — MISCELLANEOUS REVENUE**

Article Item	Remarks
1 00	Pursuant to Article 11 (2) of Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13. 2. 1975, p. 1), a subsidy allocated to the Centre is entered in the general budget of the European Communities. The revenue shown corresponds to the amount of the subsidy provided (see Article 6 3 2 of Part B of Section III of the general budget).
2 30	This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).
2 50	This amount is bank interest estimated to accrue to the Centre.
2 51	In accordance with the provisions of Article 22 (c) of the Financial Regulation of 21 December 1977, the net loss or gains will be registered. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

CEDEFOP

EXPENDITURE**General summary of appropriations (1982 and 1981) and outturn (1980)**

Chapter	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
Chap. 1	Staff	2 050 000	1 918 000	1 526 179,58
Chap. 2	Administrative expenses	505 000	363 000	325 525,74
Chap. 3	Operating expenditure	1 451 000	1 455 000	939 102,79
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		4 006 000	3 736 000	2 790 808,11

CEDEFOP

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
	CHAPTER 1			
1 10	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	1 182 000	1 047 000	642 496,82
1 10 1	Family allowances	119 000	85 000	57 146,13
1 10 2	Expatriation allowances	145 000	120 000	70 406,93
	<i>Article 1 10 — Total</i>	1 446 000	1 252 000	770 049,88
1 11	<i>Other staff</i>			
1 11 2	Local staff	110 000	110 000	70 857,56
1 13	<i>Employers' social security contributions</i>	200 000	150 000	121 567,82
1 14	<i>Miscellaneous allowances and grants</i>			
1 14 0	Childbirth allowances and death grants	1 000	1 000	264,94
1 14 1	Travel expenses for annual leave	24 000	30 000	16 789,24
	<i>Article 1 14 — Total</i>	25 000	31 000	17 054,18

CHAPTER 1 — STAFF

Article Item	Remarks
<i>1 10</i>	
1 10 0	This appropriation is for basic salaries of the staff, as listed in the attached table, based on the actual regulations and on the probable adjustments.
1 10 1	Pursuant to the regulations applicable to the staff of the Centre, the family allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
1 10 2	The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Centre).
<i>1 11</i>	
1 11 2	This appropriation is intended to cover the salaries and employers' social security contributions of local staff. The appropriation will cover the emoluments of: — one Hausmeister/driver, — one telephone operator, — three staff for general utility purposes, including conference duties.
1 13	This appropriation is intended to cover employers' national social security contributions (Article 38 (1) of the regulations applicable to the Centre) or employers' contributions towards the insurance costs borne by the Centre pursuant to Article 38 (2).
<i>1 14</i>	These allowances or grants are provided for in particular in the regulations applicable to the staff of the Centre:
1 14 0	— grants pursuant to Articles 39 and 40,
1 14 1	— flat-rate payment provided for in Article 15 of Annex IV.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
1 15	<i>Overtime</i>	400	400	0,—
1 16	<i>Salary weightings</i>	— 21 000	— 7 400	127 589,31
1 17	<i>Supplementary services</i>			
1 17 0	Freelance interpreters and conference officers	70 000	100 000	241 824,83
1 17 2	Other services and work sent out for translation and typing	45 000	70 000	41 906,32
	<i>Article 1 17 — Total</i>	115 000	170 000	283 731,15
1 20	<i>Miscellaneous expenditure on staff recruitment</i>	2 500	10 000	6 179,99
1 21	<i>Travel expenses</i>	200	3 500	152,10
1 22	<i>Installation, resettlement and transfer allowances</i>	23 900	40 000	13 535,07
1 23	<i>Removal expenses</i>	12 000	20 000	15 306,68
1 24	<i>Temporary daily subsistence allowances</i>	3 000	6 000	1 462,04
1 25	<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	p.m.	p.m.	0,—
1 30	<i>Mission expenses, duty travel expenses and other ancillary expenses</i>	110 000	110 000	81 760,27
1 40	<i>Special assistance grants</i>	p.m.	p.m.	0,—

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Remarks
1 15	Pursuant to the arrangements laid down in Annex II to the regulations applicable to the staff of the Centre, overtime worked by staff in category C shall entitle him/her to compensatory leave or to remuneration. The same applies to local staff, when overtime is not offset by time off.
1 16	As a result of the decision taken by the Council, a negative appropriation for weighting in the Federal Republic of Germany applies.
1 17	
1 17 0	Appropriation intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for meetings not directly connected with the Centre's work programme.
1 17 2	This appropriation is intended for the employment of temporary staff and to cover the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	Appropriation to cover travel and subsistence expenses of candidates called upon to fill a vacant post and expenditure for medical examinations upon recruitment.
1 21	Appropriation for the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.
1 22	Appropriation to cover: — installation allowance (Article 11 of Annex IV to the regulations applicable to the staff of the Centre), — resettlement allowance (Article 12 of Annex IV to the regulations applicable to the staff of the Centre), due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.
1 23	Appropriation to cover the reimbursement of removal expenses due to officials (Article 16 of Annex IV to the regulations applicable to the staff of the Centre).
1 24	Appropriation for the payment of temporary daily subsistence allowances (Article 17 of Annex IV to the regulations applicable to the staff of the Centre).
1 30	Appropriation to cover mission expenses for Centre staff.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
1 42	<i>Restaurants and canteens</i>	p.m.	p.m.	0,—
1 43	<i>Medical service</i>	7 000	6 500	4 963,76
1 44	<i>Language courses, refresher courses and further vocational training</i>	16 000	16 000	11 969,77
1 49	<i>Other expenditure</i>	p.m.	p.m.	0,—
CHAPTER 1 — TOTAL		2 050 000	1 918 000	1 526 179,58
CHAPTER 2				
2 10	<i>Rent</i>			
2 10 0	Rent	p.m.	p.m.	0,—
2 10 1	Deposits	p.m.	p.m.	0,—
Article 2 10 — Total		p.m.	p.m.	0,—
2 11	<i>Insurance</i>	1 500	1 000	1 206,76
2 12	<i>Water, gas, electricity, heating</i>	60 000	63 700	41 071,30
2 13	<i>Cleaning and maintenance</i>	71 000	63 000	47 499,99
2 14	<i>Fitting out of premises</i>	130 000	p.m.	0,—
2 15	<i>Security and surveillance of the building</i>	p.m.	p.m.	0,—
2 19	<i>Other expenditure</i>	4 100	4 100	2 713,36

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)**CHAPTER 2 — ADMINISTRATIVE EXPENSES**

Article Item	Remarks
1 43	Appropriation to cover expenses for compulsory yearly medical examinations of the staff (Article 30 (2) of the regulations applicable to the staff of the Centre).
1 44	This budgetary item is intended to cover the financial contribution of the Centre to the costs of refresher and other courses attended by members of the staff.
2 11	This appropriation is intended to cover the various insurance contracts for the building Berlin 15, Bundesallee 22.
2 12	This appropriation covers current expenditure.
2 13	This appropriation covers costs for cleaning the occupied premises and keeping them in good order (rooms, lift, heating system, air-conditioning, electricity and water).
2 14	Appropriation to cover non-recurrent expenditure for the urgent repair of the courtyard/garage roof.
2 19	Appropriation to cover other current expenditure for the building not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
2 20	<i>Office machinery</i>			
2 20 0	Initial equipment	1 400	4 000	5 810,13
2 20 1	Renewal	1 500	p.m.	0,—
2 20 3	Maintenance, use and repair	3 000	3 000	1 976,10
	<i>Article 2 20 — Total</i>	5 900	7 000	7 786,23
2 21	<i>Furniture</i>			
2 21 0	Initial equipment	4 000	12 000	29 909,89
2 21 1	Renewal	p.m.	p.m.	0,—
2 21 3	Maintenance, use and repair	500	200	48,16
	<i>Article 2 21 — Total</i>	4 500	12 200	29 958,05
2 22	<i>Technical equipment and installations</i>			
2 22 0	Initial equipment	1 000	1 000	39 134,93
2 22 1	Renewal	p.m.	p.m.	0,—
2 22 2	Hire	35 000	33 000	25 300,95
2 22 3	Maintenance, use and repair	4 500	4 000	3 514,08
	<i>Article 2 22 — Total</i>	40 500	38 000	67 949,96
2 23	<i>Transport equipment</i>			
2 23 0	Initial equipment	p.m.	p.m.	0,—
2 23 1	Renewal	p.m.	p.m.	0,—
2 23 2	Hire	500	500	0,—
2 23 3	Maintenance, use and repair	2 400	2 400	1 373,28
	<i>Article 2 23 — Total</i>	2 900	2 900	1 373,28
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library expenses, purchase of books	400	400	0,—

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 20	
2 20 0	Appropriation to cover the purchase and maintenance of office equipment essential for the satisfactory conduct of internal business affairs.
2 20 1	See remarks against Item 2 20 0.
2 20 3	See remarks against Item 2 20 0.
2 21	
2 21 0	Appropriation to cover furnishing, its repair and maintenance.
2 21 1	See remarks against Item 2 21 0.
2 21 3	See remarks against Item 2 21 0.
2 22	
2 22 0	Appropriation to cover the cost of further purchase of technical equipment.
2 22 2	Appropriation to cover the hire of technical equipment (e.g. a small computer for the accounting office, reproduction equipment, projectors and video-recorders).
2 22 3	Appropriation to cover the maintenance and repair costs of technical equipment and installations, in particular interpretation equipment.
2 23	
2 23 2	Appropriation to cover the hiring of motor vehicles when the need arises (conferences, etc.).
2 23 3	This appropriation is intended to cover the cost of running and maintaining the official vehicle.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
2 25	(<i>cont'd</i>)			
2 25 2	Subscriptions to newspapers and periodicals	6 000	4 500	4 071,59
2 25 4	Binding and storage of library books	400	400	195,53
	<i>Article 2 25 — Total</i>	6 800	5 300	4 267,12
2 30	<i>Stationery and offices supplies</i>	26 000	20 000	19 470,56
2 31	<i>Postal charges and telecommunications</i>			
2 31 0	Postage on correspondence and delivery charges	20 000	15 000	13 704,35
2 31 1	Telephone, telegraph, telex, radio, television	40 000	40 000	32 739,25
	<i>Article 2 31 — Total</i>	60 000	55 000	46 443,60
2 32	<i>Financial charges</i>			
2 32 0	Bank charges	p.m.	p.m.	1 825,20
2 32 1	Exchange rate losses	p.m.	p.m.	0,—
	<i>Article 2 32 — Total</i>	p.m.	p.m.	1 825,20
2 33	<i>Legal expenses</i>	p.m.	p.m.	0,—
2 34	<i>Damages</i>	p.m.	p.m.	0,—
2 39	<i>Other administrative expenditure</i>			
2 39 0	Miscellaneous insurance	3 500	3 400	2 678,96
2 39 1	Uniforms and working clothes	300	200	196,72

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 25	<i>(cont'd)</i>
2 25 2	Appropriation to cover the cost of subscriptions to newspapers, technical journals, official journals, parliamentary papers, various bulletins and other specialized publications.
2 25 4	Appropriation to cover the cost of binding and other expenditure necessary for the preservation of books and publications.
2 30	Appropriation to cover the cost of photocopying, supplies for the reproduction equipment, paper, office supplies.
2 31	
2 31 0	Appropriation to cover expenditure for postal and delivery charges and for the delivery of parcels.
2 31 1	Appropriation to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.
2 32	
2 32 1	Appropriation to cover exchange rate losses incurred by the Centre in the fulfilment of its budget commitments, in so far as these losses cannot be offset against exchange rate gains.
2 39	
2 39 0	Appropriation to cover various insurances (e.g. injury to third parties, burglary, etc.).
2 39 1	Appropriation to cover the purchase, care and cleaning of uniforms and working clothes.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
2 39	(<i>cont'd</i>)			
2 39 3	Departmental removals	200	200	7,77
2 39 4	Petty expenses	2 000	2 000	3 316,74
	<i>Article 2 39 — Total</i>	6 000	5 800	6 200,19
2 40	<i>Entertainment and representation expenses</i>	5 800	5 000	4 097,58
2 50	<i>Management board meetings</i>	65 000	65 000	37 657,15
2 51	<i>Formal and informal meetings</i>	p.m.	p.m.	0,—
2 70	<i>Publications</i>	15 000	15 000	6 005,41
	CHAPTER 2 — TOTAL	505 000	363 000	325 525,74
	CHAPTER 3			
3 00	<i>Establishment of operational documentation</i>	100 000	34 000	10 081,91
3 01	<i>Dissemination of information</i>	300 000	288 300	431 388,77
3 02	<i>Projects on the development and coordination of research work</i>			
3 02 0	Meeting expenses	230 000	354 000	254 568,26 (¹)

(¹) Expenditure for the whole of Article 3 02.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)**CHAPTER 3 — OPERATING EXPENDITURE**

Article Item	Remarks
2 39	(cont'd)
2 39 3	Appropriation to cover the costs of moving furniture/equipment within the building.
2 39 4	Appropriation to cover other administrative expenditure not specifically provided for.
2 40	Appropriation to cover representation expenses.
2 50	Appropriation to cover operating expenses of the management board and the select committee, also informal meetings of members of the management board, including travel and subsistence expenses and the hiring of meeting rooms.
2 70	Appropriation to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the <i>Official Journal of the European Communities</i> according to Article 9 of the financial provisions applying to the Centre.
3 00	This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre.
3 01	This appropriation is to cover the cost of preparing, editing, publishing a Community bulletin on vocational training, the annual report, and other publications of the Centre, including costs of typing, printing, distribution and other freelance services.
3 02	
3 02 0	This appropriation covers the costs of preparing, holding and follow-up of expert meetings, working groups and conferences which serve to: — establish clear objectives for the various activities pursued by the Centre, — ensure that there is a follow-up to these activities, — take stock of the lessons to be drawn, including costs of freelance typing, printing and reproduction.

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
3 02	(<i>cont'd</i>)			
3 02 1	Interpretation expenses	220 000	236 000	
	<i>Article 3 02 — Total</i>	450 000	590 000	254 568,26
3 03	<i>Pilot studies and projects</i>	350 000	247 900	243 063,85
3 04	<i>Translation expenses</i>	251 000	294 800	
	CHAPTER 3 — TOTAL	1 451 000	1 455 000	939 102,79
	CHAPTER 9			
9 90	<i>Expenditure not specifically provided for</i>	p.m.	p.m.	0,—
	CHAPTER 9 — TOTAL	p.m.	p.m.	0,—
	GRAND TOTAL	4 006 000	3 736 000	2 790 808,11

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)**CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR**

Article Item	Remarks
3 02	<i>(cont'd)</i>
3 02 1	Appropriation intended to cover the fees, travel expenses and daily allowances of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for all meetings connected with the implementation of the Centre's work programme.
3 03	This appropriation permits the conclusion of study contracts and the evaluation of experimental measures and pilot projects in accordance with the work programme, including costs of freelance typing.
3 04	This appropriation is to cover costs of freelance translations connected with the implementation of the Centre's work programme, including the costs of freelance typing.

CEDEFOP

List of posts 1982

Category and grade	Posts authorized for 1981	New posts	Posts authorized for 1982
Director	1	—	1
Deputy director	2	—	2
A 5	10 ⁽¹⁾	—	10 ⁽¹⁾
A 6	5 ⁽²⁾	—	5 ⁽²⁾
A 7	3	—	3
A 8	—	—	—
Total	21	—	21
B 1	1	+1	2
B 3	2	—	2
B 5	3	—	3
Total	6	+1	7
C 1	1	—	1
C 2	1	—	1
C 3	8	—	8
C 5	2	—	2
Total	12	—	12
D 2	—	—	—
D 4	—	—	—
Total	—	—	—
Grand Total	39	+1	40
⁽¹⁾ Including four translators. ⁽²⁾ Including three translators.			

**Statement of revenue and expenditure of the European Foundation for the Improvement
of Living and Working Conditions for the financial year 1982**

(82/70/EEC)

According to Article 9 of Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions ⁽¹⁾, 'the statement of revenue and expenditure of the Foundation and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

Amounts relating to 1982 and 1981 in this budget document are expressed in ECU and those relating to 1980 in European units of account (EUA), unless otherwise indicated.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 16.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

REVENUE

Summary

[illegible]

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Heading	Financial year 1982	Financial year 1981	Financial year 1980
	CHAPTER 1			
1 00	<i>EEC subsidy</i>	3 500 000	2 850 000	2 576 544,35
	CHAPTER 1 — TOTAL	3 500 000	2 850 000	2 576 544,35
	CHAPTER 2			
2 00	<i>Proceeds of the sale of movable and immovable property</i>	p.m.	p.m.	0,—
2 10	<i>Letting and hiring</i>	16 200	16 000	5 138,49
2 20	<i>Revenue from and allowances for services rendered against payment</i>	p.m.	p.m.	0,—
2 30	<i>Reimbursement of various expenses</i>	p.m.	p.m.	8 558,74
2 40	<i>Gifts and legacies</i>	p.m.	p.m.	0,—
2 50	<i>Revenue from investments or loans; bank interest and other items</i>	30 000	30 000	52 525,69
2 51	<i>Exchange rate gains</i>	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	46 200	46 000	66 222,92
	GRAND TOTAL	3 546 200	2 896 000	2 642 767,27

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Remarks
1 00	Pursuant to Article 15 (2) of Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ No L 139, 30. 5. 1975, p. 1), a subsidy for the Foundation is entered in the general budget of the European Communities. The revenue entered represents the subsidy provided (Article 3 5 9 of Part B of Section III of the general budget).
2 51	According to the provisions of Article 22 (c) of the Financial Regulation of 21 December 1977, exchange rate losses and gains incurred at the time of the transfer of funds can be compensated in such a way that the eventual credit balance can be registered as a receipt.

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

EXPENDITURE

General summary of appropriations (1982 and 1981) and outturn (1980)

Chapter	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
Chap. 1	Staff	1 457 000	1 220 000	1 062 869,90
Chap. 2	Administrative expenses	390 600	335 000	251 347,10
Chap. 3	Operating expenditure	1 698 600	1 341 000	1 328 550,28
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		3 546 200	2 896 000	2 642 767,28

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
	CHAPTER 1			
1 10	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	993 200	890 000	914 055,45
1 10 1	Family allowances	97 400	77 500	89 697,70
1 10 2	Expatriation allowances	107 300	96 600	99 110,35
1 10 3	Temporary fixed allowances	p.m.	p.m.	0,—
	<i>Article 1 10 — Total</i>	1 197 900	1 064 100	1 102 863,50
1 11	<i>Other staff</i>			
1 11 2	Local staff	89 000	68 300	60 830,76
1 13	<i>Employers' social security contributions</i>	167 700	157 500	57 059,71
1 14	<i>Miscellaneous allowances and grants</i>			
1 14 0	Childbirth allowances and death grants	400	400	340,53
1 14 1	Travel expenses for annual leave	23 000	16 000	15 795,81
1 14 2	Accommodation and transport allowances	p.m.	p.m.	0,—
	<i>Article 1 14 — Total</i>	23 400	16 400	16 136,34
1 15	<i>Overtime</i>	7 200	5 200	5 337,40

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Remarks
1 10	
1 10 0	Appropriation for the payment of basic salaries, calculated on the basis of the establishment plan for 1982 annexed hereto.
1 10 1	Pursuant to the rules applicable to the staff of the Foundation, these allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
1 10 2	The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Foundation).
1 11	
1 11 2	This appropriation is for salaries and employer's contributions for social security for eight local agents.
1 13	Appropriation to cover employer's contributions under the national social security scheme (Article 38 (1) of the regulations applicable to the staff of the Foundation) or the employer's share in the expenditure on insurance to be borne by the Foundation pursuant to Article 38 (2).
1 14	Provision is made for these allowances and grants in the proposed regulations applicable to the staff of the Foundation.
1 14 1	Lump sum provided for in Article 15 of Annex IV.
1 15	In accordance with the rules laid down in Annex II to the proposed regulations applicable to the staff of the Foundation, staff in category C may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate. This appropriation also covers overtime by local agents which is not subject to compensation through time off.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
1 16	<i>Salary weightings</i>	— 218 300	— 272 300	— 346 890,37
1 17	<i>Supplementary services</i>			
1 17 0	Freelance interpreters and conference technicians	70 000	59 000	41 927,32
1 17 2	Other services and work sent out for translation and typing	31 600	20 100	36 188,59
	<i>Article 1 17 — Total</i>	101 600	79 100	78 115,91
1 20	<i>Miscellaneous expenditure on staff recruitment</i>	3 100	12 700	8 555,79
1 21	<i>Travel expenses</i>	400	1 600	1 038,86
1 22	<i>Installation, resettlement and transfer allowances</i>	2 200	6 800	3 399,98
1 23	<i>Removal expenses</i>	4 800	9 300	8 332,72
1 24	<i>Temporary daily subsistence allowances</i>	2 200	6 800	4 520,10
1 25	<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	p.m.	p.m.	0,—
1 30	<i>Mission expenses, duty travel expenses and other incidental expenditure</i>	62 800	51 600	54 713,93
1 40	<i>Special assistance grants</i>	p.m.	p.m.	0,—
1 42	<i>Restaurants and canteens</i>	5 900	5 900	2 826,07
1 43	<i>Medical service</i>	700	600	486,—

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (cont'd)

Article Item	Remarks
1 16	Appropriation for the payment of salary weightings pursuant to the appropriate decisions taken by the Council.
1 17	
1 17 0	Appropriation intended to cover the fees and travel expenses of freelance interpreters and conference technicians, including payment for the services of the Commission's interpreters.
1 17 2	Appropriation intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	Appropriation to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.
1 21	Appropriation for the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred. It also covers the travelling expenses of members of their families.
1 22	Appropriation to cover: — installation allowance (as modified by correcting factor), — resettlement allowance (as modified by correcting factor), due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.
1 23	Appropriation to cover the reimbursement of removal expenses due to staff pursuant to Article 16 of Annex IV to the regulations applicable to the staff of the Foundation.
1 24	Appropriation for the payment of temporary daily subsistence allowances due to staff pursuant to Article 17 of Annex IV to the regulations applicable to the staff of the Foundation.
1 30	Appropriation to cover mission and duty travel expenses for staff of the Foundation.
1 42	Appropriation to complete the purchase of restaurant equipment and to subsidize canteen meals.
1 43	Appropriation for annual medical examinations.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
1 44	<i>Language courses, refresher courses and further vocational training courses</i>	5 900	5 900	5 456,38
1 45	<i>Other expenditure</i>	500	500	86,82
CHAPTER 1 — TOTAL		1 457 000	1 220 000	1 062 869,90
CHAPTER 2				
2 10	<i>Rent</i>			
2 10 0	Rent	p.m.	p.m.	0,—
2 10 1	Deposits	p.m.	p.m.	0,—
Article 2 10 — Total		p.m.	p.m.	0,—
2 11	<i>Insurance</i>	4 300	3 500	2 827,77
2 12	<i>Water, gas, electricity, heating</i>	40 600	28 100	20 686,82
2 13	<i>Cleaning and maintenance</i>	28 800	32 500	13 518,93
2 14	<i>Fitting-out of premises</i>	35 300	68 100	13 892,58
2 15	<i>Security and supervision of offices</i>	p.m.	p.m.	0,—
2 19	<i>Other expenditure</i>	8 900	2 900	6 445,29
2 20	<i>Office machinery</i>			
2 20 0	New purchases	2 900	2 900	1 281,18
2 20 1	Replacements	p.m.	p.m.	0,—

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 1 — STAFF (*cont'd*)**CHAPTER 2 — ADMINISTRATIVE EXPENSES**

Article Item	Remarks
1 44	Appropriation for the organization of language courses.
1 45	Appropriation for expenditure by the Foundation on social welfare activities for its staff.
2 11	This appropriation is intended to cover insurance contracts in respect of the building.
2 12	This appropriation is intended to cover consumption of these items in 1982.
2 13	This appropriation is intended to cover the cost of maintaining the Foundation's offices.
2 14	This appropriation is intended to cover the cost of fitting out the Foundation's offices.
2 15	This appropriation is intended to cover the cost of security and supervision of the Foundation's offices.
2 19	Appropriation to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.
2 20	
2 20 0	Appropriation for the purchase and maintenance of typewriters and calculators.
2 20 1	See remarks against Item 2 20 0.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
2 20	(<i>cont'd</i>)			
2 20 3	Maintenance, use and repair	2 300	2 100	1 655,50
	<i>Article 2 20 — Total</i>	5 200	5 000	2 936,68
2 21	<i>Furniture</i>			
2 21 0	New purchases	4 000	4 900	1 683,27
2 21 1	Replacements	p.m.	p.m.	0,—
2 21 3	Maintenance, use and repair	400	400	40,93
	<i>Article 2 21 — Total</i>	4 400	5 300	1 724,20
2 22	<i>Technical equipment and installations</i>			
2 22 0	New purchases	p.m.	13 300	3 638,43
2 22 1	Replacements	9 000	p.m.	0,—
2 22 2	Hire	6 900	1 500	1 885,98
2 22 3	Maintenance, use and repair	9 500	7 400	6 984,47
	<i>Article 2 22 — Total</i>	25 400	22 200	12 508,88
2 23	<i>Transport equipment</i>			
2 23 0	New purchases	p.m.	p.m.	0,—
2 23 1	Replacements	9 500	p.m.	0,—
2 23 2	Hire	5 600	7 800	3 531,07
2 23 3	Maintenance, use and repair	8 300	5 800	4 643,37
	<i>Article 2 23 — Total</i>	23 400	13 600	8 174,44
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library expenses, purchase of books	8 500	5 900	7 952,20
2 25 1	Special library, documentation and reproduction equipment	7 300	7 400	1 711,52

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS**

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 20	(cont'd)
2 20 3	See remarks against Item 2 20 0.
2 21	
2 21 0	Appropriation for the purchase of furniture for staff and equipment for conference rooms.
2 21 3	Appropriation for the maintenance and repair of furniture.
2 22	
2 22 2	Appropriation to cover the hire of technical equipment, in particular fire extinguishers, reproduction equipment, alarm systems, and technical equipment and installations for conferences held outside the building.
2 22 3	Appropriation to cover the maintenance and repair costs of technical equipment and installations.
2 23	
2 23 0	Appropriation for the purchase of a vehicle.
2 23 2	Appropriation to cover the cost of hiring vehicles for certain occasional needs.
2 23 3	Appropriation to cover the cost of operating those vehicles.
2 25	
2 25 0	Appropriation for the acquisition of documents and other non-periodical publications required by the Foundation.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
2 25	(<i>cont'd</i>)			
2 25 2	Subscriptions to newspapers and periodicals	3 200	2 800	2 260,25
2 25 4	Binding and storage of works in the library	p.m.	p.m.	0,—
	<i>Article 2 25 — Total</i>	19 000	16 100	11 923,97
2 30	<i>Stationery and office supplies</i>	24 000	19 200	17 721,53
2 31	<i>Postal charges and telecommunications</i>			
2 31 0	Postage on correspondence and delivery charges	37 200	10 200	19 406,04
2 31 1	Telephone, telegraph, telex, radio, television	37 700	16 600	19 354,97
	<i>Article 2 31 — Total</i>	74 900	26 800	38 761,01
2 32	<i>Financial charges</i>			
2 32 0	Bank charges and other financial charges	p.m.	p.m.	140,86
2 32 1	Exchange rate losses	(¹)	p.m.	11 964,78
	<i>Article 2 32 — Total</i>	p.m.	p.m.	12 105,64
2 33	<i>Legal expenses</i>	p.m.	p.m.	0,—
2 34	<i>Damages</i>	p.m.	p.m.	0,—

(¹) In the light of experience, as almost the totality of exchange rate losses arise on operational expenditure, these charges have been transferred to Article 3 0 9 from 1982 onwards.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 25	<i>(cont'd)</i>
2 25 2	Appropriation to cover the cost of subscriptions to newspapers, specialized periodicals, official journals, parliamentary papers, various bulletins and other specialized publications.
2 25 4	Appropriation to cover expenses for binding, etc., for the conservation of books and periodicals.
2 30	Appropriation to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.
2 31	
2 31 0	Appropriation to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.
2 31 1	Appropriation to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.
2 32	
2 32 1	Appropriation to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
2 39	<i>Other administrative expenditure</i>			
2 39 0	Miscellaneous insurance	600	1 000	418,56
2 39 1	Uniforms and working clothes	2 700	2 400	1 827,04
2 39 3	Departmental removals	400	400	112,72
2 39 4	Petty expenses	700	600	486,51
	<i>Article 2 39 — Total</i>	4 400	4 400	2 844,83
2 40	<i>Entertainment and representation expenses</i>	3 800	3 800	868,66
2 50	<i>Expenditure for meetings</i>			
2 50 0	Meetings of the Administrative Board	49 900	37 400	36 062,39
2 50 1	Meetings of the Committee of Experts	11 900	14 500	7 945,02
	<i>Article 2 50 — Total</i>	61 800	51 900	44 007,41
2 51	<i>Formal and informal meetings</i>	4 300	23 700	31 922,24
2 70	<i>Publications</i>	22 100	7 900	8 476,22
	CHAPTER 2 — TOTAL	390 600	335 000	251 347,10

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 39	
2 39 0	Appropriation for various insurance (civil liability, theft insurance).
2 39 1	Appropriation to cover the purchase, care and cleaning of uniforms and working clothes.
2 39 3	Appropriation to cover any small items of expenditure on removal.
2 39 4	Appropriation to cover other administrative expenditure not specifically provided for.
2 40	Appropriation to cover representation expenditure.
2 50	
2 50 0	Appropriation to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
2 50 1	Appropriation to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
2 51	Appropriation to cover the travel, subsistence and incidental expenses of experts and other persons called to meetings.
2 70	Appropriation to cover publication costs, particularly those involved in the publication in the <i>Official Journal of the European Communities</i> of the budget of the Foundation according to Article 9 of the financial rules.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
	CHAPTER 3			
3 00	<i>Establishment of operational documentation</i>	50 700	66 000	13 224,73
3 01	<i>Dissemination of information</i>			
3 01 0	Results of studies	179 700	66 400	171 346,83
3 01 1	Publication of the annual report	p.m.	p.m.	0,—
3 01 2	Publication of other periodicals	p.m.	4 800	0,—
	<i>Article 3 01 — Total</i>	179 700	71 200	171 346,83
3 02	<i>Participation in congresses and public events</i>	5 600	1 800	2 772,33
3 03	<i>Expenditure on studies and pilot schemes</i>			
3 03 0	Sectoral and global studies relating to shiftwork and work organization	420 600	544 000	518 156,52
3 03 1	Pilot schemes	p.m.	p.m.	0,—
3 03 2	Studies on wage-fixing systems	71 100	p.m.	155 360,25
3 03 3	Studies on impact of technological developments	217 800	p.m.	189 180,51
3 03 4	Studies in new research areas	141 800	33 000	161 798,09
3 03 5	Studies on environmental subjects and subjects of stress	85 600	p.m.	0,—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Remarks
3 00	Appropriation to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned.
3 01	
3 01 0	This appropriation is for the publication of results of studies.
3 01 2	Appropriation to cover the publication of general information about the Foundation (books, brochures, handouts).
3 02	Appropriation to enable the Foundation to contribute to the work of similar institutions and foundations.
3 03	
3 03 0	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in all areas and particularly in relation to shiftwork and work organization.
3 03 2	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme particularly on the consequences of various wage-fixing systems.
3 03 3	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to the impact of technological developments on working and living conditions.
3 03 4	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to new areas of research under the 1982 work programme and in particular studies on working time in the perspective of the total lifetime of human beings.
3 03 5	Appropriation for funding study contracts and specific projects which will contribute to the Foundation's programme in relation to the environment as a whole and the effects of stress factors on human beings at work and outside of work.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 3 — OPERATING EXPENDITURE (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Heading	Appropriations 1982	Appropriations 1981	Outturn 1980
3 03	(<i>cont'd</i>)			
3 03 6	Studies on aspects of transportation	61 000	100 000	0,—
	<i>Article 3 03 — Total</i>	997 900	677 000	1 024 495,37
3 04	<i>Organization of seminars, colloquia, coordination meetings and congresses and interpretation costs thereof</i>			
3 04 0	General costs	172 900	125 000	116 711,02
3 04 1	Interpretation costs	83 400	100 000	0,—
	<i>Article 3 04 — Total</i>	256 300	225 000	116 711,02
3 05	<i>Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.</i>	208 400	300 000	0,—
3 09	<i>Exchange rate losses</i>	p.m.		
	CHAPTER 3 — TOTAL	1 698 600	1 341 000	1 328 550,28
	CHAPTER 9			
9 90	<i>Expenditure not specifically provided for</i>	p.m.	p.m.	0,—
	CHAPTER 9 — TOTAL	p.m.	p.m.	0,—
	GRAND TOTAL	3 546 200	2 896 000	2 642 767,28

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 3 — OPERATING EXPENDITURE (cont'd)**CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR**

Article Item	Remarks
3 03	<i>(cont'd)</i>
3 03 6	Appropriation for funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme on the relationship of aspects of transportation on the improvement of working and living conditions.
3 04	
3 04 0	Appropriation for the organization of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 04 1	Appropriation for interpretation costs connected with the organization of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 05	Appropriation for the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc. into the different Community languages.
3 09	<i>New article</i> Appropriation to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

List of posts 1982

Category and grade	Posts authorized for 1981	New posts	Posts authorized for 1982
Director	1	—	1
Deputy director	2 ⁽¹⁾	-1 ⁽²⁾	1
A 5	6 ⁽³⁾	+1 ⁽²⁾	7 ⁽³⁾
A 6	3 ⁽⁴⁾	—	3 ⁽⁴⁾
A 7	5 ⁽⁵⁾	—	5 ⁽⁵⁾
A 8	—	—	—
Total	17	—	17
B 1	2	—	2
B 3	3	+1	4
B 5	1	—	1
Total	6	+1	7
C 1	—	—	—
C 2	1	—	1
C 3	5	—	5
C 5	4	—	4
Total	10	—	10
D 2	—	—	—
D 4	1	—	1
Total	1	—	1
Grand Total	34	+1	35
(1) Post remunerated at A 4 level. The change in respect of one of these posts was accepted with the promise that the Foundation's basic regulation must be amended accordingly. (2) In 1978 the budgetary authority approved an increase of one in the number of deputy directors and at the same time reduced the number of A 5 posts by one. This change was approved on condition that the Foundation's basic regulation be changed accordingly. In the meantime the Commission has withdrawn the proposal for a second deputy director. As a result the present changes merely re-establish the authorized position prior to 1978. (3) Including four translators. (4) Including two translators. (5) Including one translator.			

