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II

(Acts whose publication is not obligatory)

DOCUMENTS ANNEXED TO THE GENERAL BUDGET OF THE EUROPEAN COMMUNITIES

Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1983

(83/5/EEC)

According to Article 9 of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training ⁽¹⁾, 'the statement of revenue and expenditure of the Centre and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

Amounts in this budget document are expressed in ECU unless otherwise indicated.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 1.

[illegible]

CEDEFOP

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Heading	Financial year 1983	Financial year 1982	Financial year 1981
1 00	CHAPTER 1			
	EEC subsidy	4 200 000	4 000 000	3 373 723,27
	CHAPTER 1 — TOTAL	4 200 000	4 000 000	3 373 723,27
	CHAPTER 2			
	2 00 Proceeds of the sale of movable and immovable property	p.m.	p.m.	0,—
	2 10 Letting and hiring	p.m.	p.m.	0,—
	2 20 Revenue from and allowances for services rendered against payment	p.m.	p.m.	0,—
	2 30 Reimbursement of various expenses	2 000	1 000	3 270,17
	2 40 Gifts and legacies	p.m.	p.m.	0,—
	2 50 Revenue from investments or loans; bank interest and other items	8 000	5 000	15 934,09
	2 51 Exchange rate gains	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	10 000	6 000	19 204,26
	GRAND TOTAL	4 210 000	4 006 000	3 392 927,53

CEDEFOP

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Remarks
1 00	Pursuant to Article 11 (2) of Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13. 2. 1975, p. 1), a subsidy allocated to the Centre is entered in the general budget of the European Communities. The revenue shown corresponds to the amount of the subsidy provided (see Article 6 3 2 of Part B of Section III of the general budget).
2 30	This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).
2 50	This amount is bank interest estimated to accrue to the Centre.
2 51	In accordance with the provisions of Article 22 (c) of the Financial Regulation of 21 December 1977, the net loss or gains will be registered. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

CEDEFOP

EXPENDITURE

General summary of appropriations (1983 and 1982) and outturn (1981)

Chapter	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
Chap. 1	Staff	2 150 000	2 050 000	1 623 218,37
Chap. 2	Administrative expenses	395 000	505 000	336 335,66
Chap. 3	Operating expenditure	1 665 000	1 451 000	1 433 373,50
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		4 210 000	4 006 000	3 392 927,53

CEDEFOP

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
	CHAPTER 1			
1 10	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	1 192 300	1 182 000	923 130,50
1 10 1	Family allowances	115 000	119 000	91 160,22
1 10 2	Expatriation allowances	148 000	145 000	104 882,86
	Article 1 10 — Total	1 455 300	1 446 000	1 119 173,58
1 11	<i>Other staff</i>			
1 11 2	Local staff	115 000	110 000	77 345,63
	Article 1 11 — Total	115 000	110 000	77 345,63
1 13	<i>Employers' social security contributions</i>	85 000	200 000	152 698,56
1 14	<i>Miscellaneous allowances and grants</i>			
1 14 0	Childbirth allowances and death grants	1 000	1 000	0,—
1 14 1	Travel expenses for annual leave	38 000	24 000	23 143,69
1 14 5	Special allowance for accounting officers and administrators of advance funds	p.m.		
	Article 1 14 — Total	39 000	25 000	23 143,69

CHAPTER 1 — STAFF

Article Item	Remarks
1 10	
1 10 0	This appropriation is for basic salaries of the staff, as listed in the attached table, based on the actual regulations and on the probable adjustments.
1 10 1	Pursuant to the regulations applicable to the staff of the Centre, the family allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
1 10 2	The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Centre).
1 11	
1 11 2	This appropriation is intended to cover the salaries and employers' social security contributions of local staff. The appropriation will cover the emoluments of five local agents.
1 13	This appropriation is intended to cover employers' national social security contributions (Article 38 (1) of the regulations applicable to the Centre) or employers' contributions towards the insurance costs borne by the Centre pursuant to Article 38 (2).
1 14	These allowances or grants are provided for in particular in the regulations applicable to the staff of the Centre:
1 14 0	— grants pursuant to Articles 39 and 40,
1 14 1	— flat-rate payment provided for in Article 15 of Annex IV.

CEDEFOP

CHAPTER 1 — STAFF (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
1 15	Overtime	500	400	0,—
1 16	Salary weightings	160 000	— 21 000	— 11 832,05
1 17	Supplementary services			
1 17 0	Freelance interpreters and conference officers	75 000	70 000	51 673,06
1 17 2	Other services and work sent out for translation and typing	45 000	45 000	71 168,22
	Article 1 17 — Total	120 000	115 000	122 841,28
1 20	Miscellaneous expenditure on staff recruitment	3 500	2 500	9 588,39
1 21	Travel expenses	1 000	200	0,—
1 22	Installation, resettlement and transfer allowances	16 200	23 900	14 236,82
1 23	Removal expenses	6 000	12 000	2 070,20
1 24	Temporary daily subsistence allowances	1 500	3 000	363,94
1 25	Allowances for staff placed on non-active status, retired in the interests of the service or dismissed	p.m.	p.m.	0,—
1 30	Mission expenses, duty travel expenses and other ancillary expenses	124 000	110 000	100 687,23
1 40	Special assistance grants	p.m.	p.m.	0,—
1 42	Restaurants and canteens	p.m.	p.m.	0,—

CHAPTER 1 — STAFF (cont'd)

Article Item	Remarks
1 15	Pursuant to the arrangements laid down in Annex II to the regulations applicable to the staff of the Centre, overtime worked by staff in category C shall entitle him/her to compensatory leave or to remuneration. The same applies to local staff, when overtime is not offset by time off.
1 16	As a result of the decision taken by the Council, a negative appropriation for weighting in the Federal Republic of Germany applies.
1 17	
1 17 0	This appropriation is intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters.
1 17 2	This appropriation is intended for the employment of temporary staff and to cover the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	This appropriation is intended to cover travel and subsistence expenses of candidates called upon to fill a vacant post and expenditure for medical examinations upon recruitment.
1 21	This appropriation is intended for the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.
1 22	This appropriation is intended to cover: — installation allowance (Article 11 of Annex IV to the regulations applicable to the staff of the Centre), — resettlement allowance (Article 12 of Annex IV to the regulations applicable to the staff of the Centre), due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.
1 23	This appropriation is intended to cover the reimbursement of removal expenses due to officials (Article 16 of Annex IV to the regulations applicable to the staff of the Centre).
1 24	This appropriation is intended for the payment of temporary daily subsistence allowances (Article 17 of Annex IV to the regulations applicable to the staff of the Centre).
1 30	This appropriation is intended to cover mission expenses for Centre staff.

CEDEFOP

CHAPTER 1 — STAFF (cont'd)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
1 43	Medical service	7 000	7 000	4 665,40
1 44	Language courses, refresher courses and further vocational training	16 000	16 000	8 235,70
1 49	Other expenditure	p.m.	p.m.	0,—
CHAPTER 1 — TOTAL		2 150 000	2 050 000	1 623 218,37
CHAPTER 2				
2 10	Rent			
2 10 0	Rent	p.m.	p.m.	0,—
2 10 1	Deposits	p.m.	p.m.	0,—
Article 2 10 — Total		p.m.	p.m.	0,—
2 11	Insurance	1 500	1 500	797,05
2 12	Water, gas, electricity, heating	51 400	60 000	39 693,56
2 13	Cleaning and maintenance	61 400	71 000	57 263,53
2 14	Fitting out of premises	40 000	130 000	46 962,16
2 15	Security and surveillance of the building	p.m.	p.m.	0,—
2 19	Other expenditure	3 200	4 100	2 611,55
2 20	Office machinery			
2 20 0	Initial equipment	p.m.	1 400	602,97

CEDEFOP

CHAPTER 1 — STAFF (cont'd)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Remarks
1 43	This appropriation is intended to cover expenses for compulsory yearly medical examinations of the staff (Article 30 (2) of the regulations applicable to the staff of the Centre).
1 44	This appropriation is intended to cover the financial contribution of the Centre to the costs of refresher and other courses attended by members of the staff.
2 11	This appropriation is intended to cover the various insurance contracts for the building Berlin 15, Bundesallee 22.
2 12	This appropriation is intended to cover current expenditure.
2 13	This appropriation is intended to cover costs for cleaning the occupied premises and keeping them in good order (rooms, lift, heating system, air-conditioning, electricity and water).
2 14	This appropriation is intended to cover the fitting out of premises and changes to partitioning in the building.
2 19	This appropriation is intended to cover other current expenditure for the building not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.
2 20	
2 20 0	This appropriation is intended to cover the purchase and maintenance of office equipment essential for the satisfactory conduct of internal business affairs.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
2 20	(<i>cont'd</i>)			
2 20 1	Renewal	1 500	1 500	831,56
2 20 3	Maintenance, use and repair	3 000	3 000	2 426,42
	<i>Article 2 20 — Total</i>	4 500	5 900	3 860,95
2 21	<i>Furniture</i>			
2 21 0	Initial equipment	p.m.	4 000	9 976,01
2 21 1	Renewal	p.m.	p.m.	0,—
2 21 3	Maintenance, use and repair	500	500	0,—
	<i>Article 2 21 — Total</i>	500	4 500	9 976,01
2 22	<i>Technical equipment and installations</i>			
2 22 0	Initial equipment	1 200	1 000	1 787,04
2 22 1	Renewal	2 000	p.m.	2 434,78
2 22 2	Hire	28 000	35 000	26 186,48
2 22 3	Maintenance, use and repair	4 500	4 500	4 839,51
	<i>Article 2 22 — Total</i>	35 700	40 500	35 247,81
2 23	<i>Transport equipment</i>			
2 23 0	Initial equipment	p.m.	p.m.	0,—
2 23 1	Renewal	p.m.	p.m.	0,—
2 23 2	Hire	500	500	0,—
2 23 3	Maintenance, use and repair	1 500	2 400	1 180,90
	<i>Article 2 23 — Total</i>	2 000	2 900	1 180,90
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library expenses, purchase of books	700	400	20,96
2 25 2	Subscriptions to newspapers and periodicals	p.m.	6 000	4 671,15

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 20	(cont'd)
2 20 1	See remarks against Item 2 20 0.
2 20 3	See remarks against Item 2 20 0.
2 21	
2 21 0	This appropriation is intended to cover furnishing, its repair and maintenance.
2 21 1	See remarks against Item 2 21 0.
2 21 3	See remarks against Item 2 21 0.
2 22	
2 22 0	This appropriation is intended to cover the cost of further purchase of technical equipment.
2 22 2	This appropriation is intended to cover the hire of technical equipment (e.g. a small computer for the accounting office, reproduction equipment, projectors and video-recorders).
2 22 3	This appropriation is intended to cover the maintenance and repair costs of technical equipment and installations, in particular interpretation equipment.
2 23	
2 23 2	This appropriation is intended to cover the hiring of motor vehicles when the need arises (conferences, etc.).
2 23 3	This appropriation is intended to cover the cost of running and maintaining the official vehicle.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
2 25	(cont'd)			
2 25 4	Binding and storage of library books	400	400	0,—
	Article 2 25 — Total	1 100	6 800	4 692,11
2 30	Stationery and offices supplies	28 000	26 000	17 762,14
2 31	Postal charges and telecommunications			
2 31 0	Postage on correspondence and delivery charges	23 000	20 000	14 312,85
2 31 1	Telephone, telegraph, telex, radio, television	50 000	40 000	33 948,40
	Article 2 31 — Total	73 000	60 000	48 261,25
2 32	Financial charges			
2 32 0	Bank charges	p.m.	p.m.	2 688,32
2 32 1	Exchange rate losses	p.m.	p.m.	7 730,61
	Article 2 32 — Total	p.m.	p.m.	10 418,93
2 33	Legal expenses	p.m.	p.m.	0,—
2 34	Damages	p.m.	p.m.	0,—
2 39	Other administrative expenditure			
2 39 0	Miscellaneous insurance	3 000	3 500	2 397,93
2 39 1	Uniforms and working clothes	500	300	198,31
2 39 3	Departmental removals	500	200	142,33

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 25	(cont'd)
2 25 4	This appropriation is intended to cover the cost of binding and other expenditure necessary for the preservation of books and publications.
2 30	This appropriation is intended to cover the cost of photocopying, supplies for the reproduction equipment, paper, office supplies.
2 31	
2 31 0	This appropriation is intended to cover expenditure for postal and delivery charges and for the delivery of parcels.
2 31 1	This appropriation is intended to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.
2 32	
2 32 1	This appropriation is intended to cover exchange rate losses incurred by the Centre in the fulfilment of its budget commitments, in so far as these losses cannot be offset against exchange rate gains.
2 39	
2 39 0	This appropriation is intended to cover various insurances (e.g. injury to third parties, burglary, etc.).
2 39 1	This appropriation is intended to cover the purchase, care and cleaning of uniforms and working clothes.
2 39 3	This appropriation is intended to cover the costs of moving furniture/equipment within the building.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
2 39	(cont'd)			
2 39 4	Petty expenses	2 200	2 000	1 672,26
	Article 2 39 — Total	6 200	6 000	4 410,83
2 40	Entertainment and representation expenses	6 000	5 800	4 999,98
2 50	Management board meetings	65 000	65 000	36 510,46
2 51	Formal and informal meetings	p.m.	p.m.	0,—
2 70	Publications	15 500	15 000	11 686,44
	CHAPTER 2 — TOTAL	395 000	505 000	336 335,66
	CHAPTER 3			
3 00	Establishment of operational documentation	90 000	100 000	63 711,95
3 01	Dissemination of information	390 000	300 000	345 464,—
3 02	Projects on the development and coordination of research work			
3 02 0	Meeting expenses	300 000	230 000	203 543,22

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Remarks
2 39	(cont'd)
2 39 4	This appropriation is intended to cover other administrative expenditure not specifically provided for.
2 40	This appropriation is intended to cover representation expenses.
2 50	This appropriation is intended to cover operating expenses of the management board and the select committee, also informal meetings of members of the management board, including travel and subsistence expenses and the hiring of meeting rooms.
2 70	This appropriation is intended to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the <i>Official Journal of the European Communities</i> according to Article 9 of the financial provisions applying to the Centre.
3 00	This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre and includes cooperation contracts with specialized institutions and the costs of subscriptions for newspapers and journals.
3 01	This appropriation is intended to cover the cost of preparing, editing, publishing a Community bulletin on vocational training, the annual report, and other publications of the Centre, including costs of typing, printing, distribution and other freelance services.
3 02	
3 02 0	This appropriation is intended to cover the costs of preparing, holding and follow-up of expert meetings, working groups and conferences which serve to: — establish clear objectives for the various activities pursued by the Centre, — ensure that there is a follow-up to these activities, — take stock of the lessons to be drawn, including costs of freelance typing, printing and reproduction.

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (cont'd)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
3 02	(cont'd)			
3 02 1	Interpretation expenses	300 000	220 000	193 527,07
	Article 3 02 — Total	600 000	450 000	397 070,29
3 03	Pilot studies and projects	275 000	350 000	453 209,71
3 04	Translation expenses	310 000	251 000	173 917,55
	CHAPTER 3 — TOTAL	1 665 000	1 451 000	1 433 373,50
	CHAPTER 9			
9 90	Expenditure not specifically provided for	p.m.	p.m.	0,—
	CHAPTER 9 — TOTAL	p.m.	p.m.	0,—
	GRAND TOTAL	4 210 000	4 006 000	3 392 927,53

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (cont'd)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Remarks
3 02	(cont'd)
3 02 1	This appropriation is intended to cover the fees, travel expenses and daily allowances of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for all meetings connected with the implementation of the Centre's work programme.
3 03	This appropriation is intended to permit the conclusion of study contracts and the evaluation of experimental measures and pilot projects in accordance with the work programme, including costs of freelance typing.
3 04	This appropriation is intended to cover costs of freelance translations connected with the implementation of the Centre's work programme, including the costs of freelance typing.

CEDEFOP

List of posts 1983

Category and grade	Posts authorized for 1982	New posts	Posts authorized for 1983
Director	1	—	1
Deputy director	2	—	2
A 5	10 ⁽¹⁾	—	10 ⁽¹⁾
A 6	5 ⁽²⁾	—	5 ⁽²⁾
A 7	3	—	3
A 8	—	—	—
Total	21	—	21
B 1	2	—	2
B 3	2	—	2
B 5	3	—	3
Total	7	—	7
C 1	1	—	1
C 2	1	—	1
C 3	8	—	8
C 5	2	—	2
Total	12	—	12
D 2	—	—	—
D 4	—	—	—
Total	—	—	—
Grand Total	40	—	40
⁽¹⁾ Including four translators. ⁽²⁾ Including three translators.			

**Statement of revenue and expenditure of the European Foundation for the Improvement
of Living and Working Conditions for the financial year 1983**

(83/6/EEC)

According to Article 9 of Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions ⁽¹⁾, 'the statement of revenue and expenditure of the Foundation and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

Amounts in this budget document are expressed in ECU unless otherwise indicated.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 16.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

REVENUE
Summary

Chapter	Heading	Financial year 1983	Financial year 1982	Financial year 1981
Chap. 1	<i>EEC subsidy</i>	3 900 000	3 500 000	2 780 596,45
Chap. 2	<i>Miscellaneous revenue</i>	60 600	46 200	72 423,03
GRAND TOTAL		3 960 600	3 546 200	2 853 019,48

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Heading	Financial year 1983	Financial year 1982	Financial year 1981
1 00	CHAPTER 1			
	<i>EEC subsidy</i>	3 900 000	3 500 000	2 780 596,45
	CHAPTER 1 — TOTAL	3 900 000	3 500 000	2 780 596,45
	CHAPTER 2			
	<i>Proceeds of the sale of movable and immovable property</i>	2 400	p.m.	3 194,89
	<i>Letting and hiring</i>	7 200	16 200	8 467,49
	<i>Revenue from and allowances for services rendered against payment</i>	p.m.	p.m.	0,—
2 00				
2 10				
2 20				
2 30	<i>Reimbursement of various expenses</i>	10 300	p.m.	12 096,51
2 40	<i>Gifts and legacies</i>	p.m.	p.m.	0,—
2 50	<i>Revenue from investments or loans; bank interest and other items</i>	40 700	30 000	48 664,14
2 51	<i>Exchange rate gains</i>	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	60 600	46 200	72 423,03
	GRAND TOTAL	3 960 600	3 546 200	2 853 019,48

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Remarks
1 00	Pursuant to Article 15 (2) of Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ No L 139, 30. 5. 1975, p. 1), a subsidy for the Foundation is entered in the general budget of the European Communities. The revenue entered represents the subsidy provided (Article 3 5 9 of Part B of Section III of the general budget).
2 51	According to the provisions of Article 22 (c) of the Financial Regulation of 21 December 1977, exchange rate losses and gains incurred at the time of the transfer of funds can be compensated in such a way that the eventual credit balance can be registered as a receipt.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

EXPENDITURE

General summary of appropriations (1983 and 1982) and outturn (1981)

Chapter	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
Chap. 1	Staff	1 804 400	1 457 000	1 207 792,11
Chap. 2	Administrative expenses	358 200	390 600	330 411,75
Chap. 3	Operating expenditure	1 798 000	1 698 600	1 314 815,62
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		3 960 600	3 546 200	2 853 019,48

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
	CHAPTER 1			
1 10	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	1 166 700	993 200	770 379,07
1 10 1	Family allowances	129 200	97 400	85 489,75
1 10 2	Expatriation allowances	127 100	107 300	84 537,53
1 10 3	Temporary fixed allowances	p.m.	p.m.	0,—
	Article 1 10 — Total	1 423 000	1 197 900	940 406,35
1 11	<i>Other staff</i>			
1 11 2	Local staff	104 500	89 000	85 418,47
	Article 1 11 — Total	104 500	89 000	85 418,47
1 13	<i>Employers' social security contributions</i>	72 600	167 700	70 279,86
1 14	<i>Miscellaneous allowances and grants</i>			
1 14 0	Childbirth allowances and death grants	400	400	387,97
1 14 1	Travel expenses for annual leave	34 400	23 000	20 967,70
1 14 2	Accommodation and transport allowances	p.m.	p.m.	0,—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Remarks
1 10	
1 10 0	This appropriation is intended to cover the payment of basic salaries, calculated on the basis of the establishment plan for 1983 annexed hereto.
1 10 1	Pursuant to the rules applicable to the staff of the Foundation, these allowances comprise: (a) head of household allowance: 5 % of the basic salary (Article 6 of Annex IV); (b) dependent child allowance (Article 7 of Annex IV); (c) education allowance (Article 8 of Annex IV).
1 10 2	The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance (Article 10 of Annex IV to the regulations applicable to the staff of the Foundation).
1 11	
1 11 2	This appropriation is intended to cover salaries and employer's contributions for social security for eight local agents.
1 13	This appropriation is intended to cover employer's contributions under the national social security scheme (Article 38 (1) of the regulations applicable to the staff of the Foundation) or the employer's share in the expenditure on insurance to be borne by the Foundation pursuant to Article 38 (2).
1 14	Provision is made for these allowances and grants in the proposed regulations applicable to the staff of the Foundation.
1 14 1	Lump sum provided for in Article 15 of Annex IV.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
1 14	(cont'd)			
1 14 5	Special allowance for accounting officers and administrators of advance funds	p.m.		
	<i>Article 1 14 — Total</i>	34 800	23 400	21 355,67
1 15	Overtime	8 900	7 200	6 810,48
1 16	Salary weightings	— 26 700	— 218 300	— 148 734,44
1 17	Supplementary services			
1 17 0	Freelance interpreters and conference technicians	p.m. (¹)	70 000	51 963,79
1 17 2	Other services and work sent out for translation and typing	56 200	31 600	43 669,45
	<i>Article 1 17 — Total</i>	56 200	101 600	95 633,24
1 20	Miscellaneous expenditure on staff recruitment	11 400	3 100	15 420,34
1 21	Travel expenses	1 500	400	1 763,30
1 22	Installation, resettlement and transfer allowances	8 300	2 200	14 826,73
1 23	Removal expenses	10 700	4 800	22 860,07

(¹) At the request of the Committee on Budgetary Control of the European Parliament, these charges, from 1983 onwards, have been transferred to Chapter 3.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF (cont'd)

Article Item	Remarks
1 14	<i>(cont'd)</i>
1 14 5	<i>New item</i> This appropriation is intended to cover special allowances, in accordance with the financial regulations, for accountants and imprest holders.
1 15	In accordance with the rules laid down in Annex II to the proposed regulations applicable to the staff of the Foundation, staff in category C may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate. This appropriation also covers overtime by local agents which is not subject to compensation through time off.
1 16	This appropriation is intended to cover the payment of salary weightings pursuant to the appropriate decisions taken by the Council.
1 17	
1 17 0	This appropriation is intended to cover the fees and travel expenses of freelance interpreters and conference technicians, including payment for the services of the Commission's interpreters.
1 17 2	This Appropriation is intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	This appropriation is intended to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.
1 21	This appropriation is intended to cover the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred. It also covers the travelling expenses of members of their families.
1 22	This appropriation is intended to cover: — installation allowance (as modified by correcting factor), — resettlement allowance (as modified by correcting factor), due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.
1 23	This appropriation is intended to cover the reimbursement of removal expenses due to staff pursuant to Article 16 of Annex IV to the regulations applicable to the staff of the Foundation.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (cont'd)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
1 24	Temporary daily subsistence allowances	3 400	2 200	3 706,34
1 25	Allowances for staff placed on non-active status, retired in the interests of the service or dismissed	p.m.	p.m.	0,—
1 30	Mission expenses, duty travel expenses and other incidental expenditure	77 200	62 800	57 750,18
1 40	Special assistance grants	p.m.	p.m.	0,—
1 42	Restaurants and canteens	8 300	5 900	7 067,48
1 43	Medical service	1 100	700	810,58
1 44	Language courses, refresher courses and further vocational training courses	8 900	5 900	12 417,46
1 45	Other expenditure	300	500	0,—
CHAPTER 1 — TOTAL		1 804 400	1 457 000	1 207 792,11
CHAPTER 2				
2 10	Rent			
2 10 0	Rent	p.m.	p.m.	0,—
2 10 1	Deposits	p.m.	p.m.	0,—
Article 2 10 — Total		p.m.	p.m.	0,—
2 11	Insurance	3 700	4 300	2 940,67
2 12	Water, gas, electricity, heating	40 700	40 600	27 958,12
2 13	Cleaning and maintenance	36 700	28 800	21 277,69
2 14	Fitting-out of premises	57 400	35 300	73 700,—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 1 — STAFF (cont'd)
CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Remarks
1 24	This appropriation is intended to cover the payment of temporary daily subsistence allowances due to staff pursuant to Article 17 of Annex IV to the regulations applicable to the staff of the Foundation.
1 30	This appropriation is intended to cover mission and duty travel expenses for staff of the Foundation.
1 42	This appropriation is intended to complete the purchase of restaurant equipment and to subsidize canteen meals.
1 43	This appropriation is intended to cover annual medical examinations.
1 44	This appropriation is intended to cover the organization of language courses.
1 45	This appropriation is intended to cover expenditure by the Foundation on social welfare activities for its staff.
2 11	This appropriation is intended to cover insurance contracts in respect of the building.
2 12	This appropriation is intended to cover consumption of these items in 1983.
2 13	This appropriation is intended to cover the cost of maintaining the Foundation's offices.
2 14	This appropriation is intended to cover the cost of fitting out the Foundation's offices.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
2 15	Security and supervision of offices	p.m.	p.m.	0,—
2 19	Other expenditure	8 600	8 900	6 605,58
2 20	Office machinery			
2 20 0	New purchases	2 000	2 900	2 847,91
2 20 1	Replacements	4 000	p.m.	0,—
2 20 3	Maintenance, use and repair	2 800	2 300	1 707,37
	Article 2 20 — Total	8 800	5 200	4 555,28
2 21	Furniture			
2 21 0	New purchases	4 700	4 000	9 111,16
2 21 1	Replacements	p.m.	p.m.	0,—
2 21 3	Maintenance, use and repair	400	400	172,53
	Article 2 21 — Total	5 100	4 400	9 283,69
2 22	Technical equipment and installations			
2 22 0	New purchases	12 900	p.m.	0,—
2 22 1	Replacements	p.m.	9 000	0,—
2 22 2	Hire	2 100	6 900	1 366,66
2 22 3	Maintenance, use and repair	16 000	9 500	12 503,21
	Article 2 22 — Total	31 000	25 400	13 869,87
2 23	Transport equipment			
2 23 0	New purchases	p.m.	p.m.	0,—
2 23 1	Replacements	p.m.	9 500	0,—
2 23 2	Hire	2 400	5 600	1 897,68

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 15	This appropriation is intended to cover the cost of security and supervision of the Foundation's offices.
2 19	This appropriation is intended to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.
2 20	
2 20 0	This appropriation is intended to cover the purchase and maintenance of typewriters and calculators.
2 20 1	See remarks against Item 2 20 0.
2 20 3	See remarks against Item 2 20 0.
2 21	
2 21 0	This appropriation is intended to cover the purchase of furniture for staff and equipment for conference rooms.
2 21 3	This appropriation is intended to cover the maintenance and repair of furniture.
2 22	
2 22 2	This appropriation is intended to cover the hire of technical equipment, in particular fire extinguishers, reproduction equipment, alarm systems, and technical equipment and installations for conferences held outside the building.
2 22 3	This appropriation is intended to cover the maintenance and repair costs of technical equipment and installations.
2 23	
2 23 0	This appropriation is intended to cover the purchase of a vehicle.
2 23 2	This appropriation is intended to cover the cost of hiring vehicles for certain occasional needs.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
2 23	(cont'd)			
2 23 3	Maintenance, use and repair	7 900	8 300	6 147,30
	Article 2 23 — Total	10 300	23 400	8 044,98
2 25	Documentation and library expenditure			
2 25 0	Library expenses, purchase of books	4 400	8 500	2 790,74
2 25 1	Special library, documentation and reproduction equipment	28 700	7 300	738,07
2 25 2	Subscriptions to newspapers and periodicals	5 600	3 200	4 322,02
2 25 4	Binding and storage of works in the library	p.m.	p.m.	0,—
	Article 2 25 — Total	38 700	19 000	7 850,83
2 30	Stationery and office supplies	12 200	24 000	7 839,58
2 31	Postal charges and telecommunications			
2 31 0	Postage on correspondence and delivery charges	40 300	37 200	30 912,84
2 31 1	Telephone, telegraph, telex, radio, television	44 000	37 700	34 203,69
	Article 2 31 — Total	84 300	74 900	65 116,53
2 32	Financial charges			
2 32 0	Bank charges and other financial charges	p.m.	p.m.	0,—
2 32 1	Exchange rate losses			8 836,51
	Article 2 32 — Total	p.m.	p.m.	8 836,51

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 23	(cont'd)
2 23 3	This appropriation is intended to cover the cost of operating those vehicles.
2 25	
2 25 0	This appropriation is intended to cover the acquisition of documents and other non-periodical publications required by the Foundation.
2 25 1	This appropriation is intended to cover the cost of special library equipment, and in particular special mobile shelving and a micro-fiche reader and processor.
2 25 2	This appropriation is intended to cover the cost of subscriptions to newspapers, specialized periodicals, official journals, parliamentary papers, various bulletins and other specialized publications.
2 25 4	This appropriation is intended to cover expenses for binding, etc., for the conservation of books and periodicals.
2 30	This appropriation is intended to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.
2 31	
2 31 0	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.
2 31 1	This appropriation is intended to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.
2 32	
2 32 1	This appropriation is intended to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget. These charges have been transferred to Item 3 09 0 from 1982 onwards.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
2 33	<i>Legal expenses</i>	p.m.	p.m.	0,—
2 34	<i>Damages</i>	p.m.	p.m.	0,—
2 39	<i>Other administrative expenditure</i>			
2 39 0	Miscellaneous insurance	300	600	249,41
2 39 1	Uniforms and working clothes	2 800	2 700	2 187,96
2 39 3	Departmental removals	300	400	132,79
2 39 4	Petty expenses	600	700	349,22
	<i>Article 2 39 — Total</i>	4 000	4 400	2 919,38
2 40	<i>Entertainment and representation expenses</i>	3 700	3 800	1 879,42
2 50	<i>Expenditure for meetings</i>			
2 50 0	Meetings of the Administrative Board	(¹)	49 900	43 908,59
2 50 1	Meetings of the Committee of Experts	(¹)	11 900	10 491,56
	<i>Article 2 50 — Total</i>	(¹)	61 800	54 400,15
2 51	<i>Formal and informal meetings</i>	(¹)	4 300	3 136,84
2 70	<i>Publications</i>	13 000	22 100	10 196,63
	CHAPTER 2 — TOTAL	358 200	390 600	330 411,75

(¹) At the request of the Committee on Budgetary Control of the European Parliament, these charges, from 1983 onwards, have been transferred to Chapter 3.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 39	
2 39 0	This appropriation is intended to cover various insurance (civil liability, theft insurance).
2 39 1	This appropriation is intended to cover the purchase, care and cleaning of uniforms and working clothes.
2 39 3	This appropriation is intended to cover any small items of expenditure on removal.
2 39 4	This appropriation is intended to cover other administrative expenditure not specifically provided for.
2 40	This appropriation is intended to cover representation expenditure.
2 50	
2 50 0	This appropriation is intended to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
2 50 1	This appropriation is intended to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
2 51	This appropriation is intended to cover the travel, subsistence and incidental expenses of experts and other persons called to meetings.
2 70	This appropriation is intended to cover publication costs, particularly those involved in the publication in the <i>Official Journal of the European Communities</i> of the budget of the Foundation according to Article 9 of the financial rules.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
	CHAPTER 3			
3 00	<i>Establishment of operational documentation</i>	51 700	50 700	14 394,27
3 01	<i>Dissemination of information</i>			
3 01 0	Results of studies	57 100	179 700	58 117,11
3 01 1	Publication of the annual report	p.m.	p.m.	0,—
3 01 2	Publication of other periodicals	p.m.	p.m.	0,—
	<i>Article 3 01 — Total</i>	57 100	179 700	58 117,11
3 02	<i>Participation in congresses and public events</i>	2 500	5 600	0,—
3 03	<i>Expenditure on studies and pilot schemes</i>			
3 03 0	Sectoral and global studies relating to shiftwork and work organization	401 000	420 600	606 682,27
3 03 1	Pilot schemes	p.m.	p.m.	0,—
3 03 2	Studies on wage-fixing systems	p.m.	71 100	9 691,10
3 03 3	Studies on impact of technological developments	258 400	217 800	0,—
3 03 4	Studies in new research areas	168 100	141 800	40 641,33
3 03 5	Studies on environmental subjects and subjects of stress	101 500	85 600	7 243,04

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Remarks
3 00	This appropriation is intended to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned.
3 01	
3 01 0	This appropriation is intended to cover the publication of results of studies.
3 01 2	This appropriation is intended to cover the publication of general information about the Foundation (books, brochures, handouts).
3 02	This appropriation is to enable the Foundation to contribute to the work of similar institutions and foundations.
3 03	
3 03 0	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in all areas and particularly in relation to shiftwork and work organization.
3 03 2	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme particularly on the consequences of various wage-fixing systems.
3 03 3	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to the impact of technological developments on working and living conditions.
3 03 4	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to new areas of research under the 1983 work programme and in particular studies on working time in the perspective of the total lifetime of human beings.
3 03 5	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the Foundation's programme in relation to the environment as a whole and the effects of stress factors on human beings at work and outside of work.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 3 — OPERATING EXPENDITURE (cont'd)

Article Item	Heading	Appropriations 1983	Appropriations 1982	Outturn 1981
3 03	(cont'd)			
3 03 6	Studies on aspects of transportation	72 400	61 000	81 970,42
	Article 3 03 — Total	1 001 400	997 900	746 228,16
3 04	<i>Expenditure for meetings (Administrative Board, Committee of Experts, seminars, colloquia, coordination meetings, etc.) and interpretation costs thereof</i>			
3 04 0	General costs of meetings	183 600	172 900	137 206,95
3 04 1	Interpretation costs	176 900	83 400	78 956,28
3 04 2	Meetings of the Administrative Board	62 900 (¹)		
3 04 3	Meetings of the Committee of Experts	21 100 (¹)		
	Article 3 04 — Total	444 500	256 300	216 163,23
3 05	<i>Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.</i>	240 800	208 400	279 912,85
3 09	<i>Exchange rate losses</i>	p.m.	p.m.	
	CHAPTER 3 — TOTAL	1 798 000	1 698 600	1 314 815,62

(¹) At the request of the Committee on Budgetary Control of the European Parliament, these charges, from 1983 onwards, have been transferred to Chapter 3.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 3 — OPERATING EXPENDITURE (cont'd)

Article Item	Remarks
3 03	(cont'd)
3 03 6	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme on the relationship of aspects of transportation on the improvement of working and living conditions.
3 04	
3 04 0	This appropriation is intended to cover the organization of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 04 1	This appropriation is intended to cover interpretation costs connected with the organization of board meetings, meetings of the Committee of Experts, seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 04 2	<i>New item</i> This appropriation is intended to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
3 04 3	<i>New item</i> This appropriation is intended to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
3 05	This appropriation is intended to cover the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc., into the different Community languages.
3 09	This appropriation is intended to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget. In the light of experience, as almost the totality of exchange rate losses arise on operational expenditure, these charges have been transferred from Item 2 32 1 from 1982 onwards.

**EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

[illegible]

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Remarks

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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List of posts 1983

Category and grade	Posts authorized for 1982	New posts	Posts authorized for 1983
Director	1	—	1
Deputy director	1	—	1
A 5	7 ⁽¹⁾	—	7 ⁽¹⁾
A 6	3 ⁽²⁾	—	3 ⁽²⁾
A 7	5 ⁽³⁾	—	5 ⁽³⁾
A 8	—	—	—
Total	17	—	17
B 1	2	—	2
B 3	4	—	4
B 5	1	—	1
Total	7	—	7
C 1	—	—	—
C 2	1	—	1
C 3	5	—	5
C 5	4	—	4
Total	10	—	10
D 2	—	—	—
D 4	1	—	1
Total	1	—	1
Grand Total	35	—	35
⁽¹⁾ Including four translators. ⁽²⁾ Including two translators. ⁽³⁾ Including one translator.			