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II

(Acts whose publication is not obligatory)

DOCUMENTS ANNEXED TO THE GENERAL BUDGET OF THE EUROPEAN COMMUNITIES

Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1985

(85/364/EEC)

According to Article 9 of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training ⁽¹⁾, 'the statement of revenue and expenditure of the Centre and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

Amounts in this budget document are expressed in ECU unless otherwise indicated.

⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 1.

CEDEFOP

REVENUE
Summary

Chapter	Heading	Financial year 1985	Financial year 1984	Financial year 1983
Chap. 1	<i>EEC subsidy</i>	4 900 000	4 550 000	3 841 449,70
Chap. 2	<i>Miscellaneous revenue</i>	10 000	10 000	29 543,02
GRAND TOTAL		4 910 000	4 560 000	3 870 992,72

CEDEFOP

CHAPTER 1 — EEC SUBSIDY**CHAPTER 2 — MISCELLANEOUS REVENUE**

Article Item	Heading	Financial year 1985	Financial year 1984	Financial year 1983
1 00	CHAPTER 1			
	EEC subsidy	4 900 000	4 550 000	3 841 449,70
	CHAPTER 1 — TOTAL	4 900 000	4 550 000	3 841 449,70
	CHAPTER 2			
2 00	Proceeds of the sale of movable and immovable property	p.m.	p.m.	0,—
2 10	Letting and hiring	p.m.	p.m.	0,—
2 20	Revenue from and allowances for services rendered against payment	p.m.	p.m.	0,—
2 30	Reimbursement of various expenses	5 000	2 000	17 531,02
2 40	Gifts and legacies	p.m.	p.m.	0,—
2 50	Revenue from investments or loans; bank interest and other items	5 000	8 000	12 012,—
2 51	Exchange rate gains	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	10 000	10 000	29 543,02
	GRAND TOTAL	4 910 000	4 560 000	3 870 992,72

CEDEFOP

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Remarks
1 00	Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13. 2. 1975, p. 1). Pursuant to Article 11 (2) of Regulation (EEC) No 337/75 of 10 February 1975, a subsidy allocated to the Centre is entered in the general budget of the European Communities. The revenue shown corresponds to the amount of the subsidy provided (see Article 6 3 2 of Part B of the statement of expenditure in Section III 'Commission' of the general budget).
2 30	This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).
2 50	This amount concerns bank interest estimated to accrue to the Centre.
2 51	Financial Regulation of 21 December 1977 applicable to the general budget of the European Communities (OJ No L 356, 31. 12. 1977, p. 1). The net loss or gains will be registered pursuant to Article 22 (c) of the Financial Regulation. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

CEDEFOP

EXPENDITURE

General summary of appropriations (1985 and 1984) and outturn (1983)

Chapter	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
Chap. 1	Staff	2 382 000	2 341 000	1 898 075,77
Chap. 2	Administrative expenses	418 000	353 800	375 847,56
Chap. 3	Operating expenditure	2 110 000	1 864 900	1 597 069,39
Chap. 9	Expenditure not specifically provided for	p.m.	p.m.	0,—
GRAND TOTAL		4 910 000	4 560 000	3 870 992,72

CEDEFOP

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
	CHAPTER 1			
<i>1 10</i>	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	1 400 000	1 303 300	1 005 922,95
1 10 1	Family allowances	110 000	130 000	79 726,15
1 10 2	Expatriation allowances	137 000	162 000	113 014,10
	<i>Article 1 10 — Total</i>	1 647 000	1 595 300	1 198 663,20
<i>1 11</i>	<i>Other staff</i>			
1 11 2	Local staff	45 000	60 000	96 153,95
	<i>Article 1 11 — Total</i>	45 000	60 000	96 153,95
<i>1 12</i>	<i>Pensions, severance grants and unemployment insurance</i>			
1 12 0	Retirement pensions	—	2 000	0,—
1 12 1	Invalidity pensions	—	p.m.	0,—
1 12 2	Survivor's pensions	—	p.m.	0,—

CHAPTER 1 — STAFF

Article Item	Remarks
<i>1 10</i>	
1 10 0	This appropriation is intended to cover basic salaries of the staff, as listed in the attached table, based on the actual regulations and on the probable adjustments.
1 10 1	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Articles 6, 7 and 8 of Annex IV thereto. These family allowances comprise : (a) head of household allowance : 5 % of the basic salary; (b) dependent child allowance; (c) education allowance.
1 10 2	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 10 of Annex IV thereto. The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance.
<i>1 11</i>	
1 11 2	This appropriation is intended to cover the salaries and employers' social security contributions of local staff. The appropriation will cover the emoluments of two local agents.
<i>1 12</i>	
1 12 0	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 41a thereof and Annex VI thereto. This item is intended to cover the retirement pensions of former staff members of the Centre.
1 12 1	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 41b thereof and Annex VI thereto. This item is intended to cover the invalidity pensions of former staff members of the Centre.
1 12 2	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Articles 41c and 41d thereof and Annex VI thereto. This item is intended to cover the survivors' pensions of widowers, widows and/or orphans of former staff members of the Centre.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
1 12	(cont'd)			
1 12 3	Severance grants	—	20 000	0,—
1 12 4	Unemployment insurance for temporary staff	—	p.m.	0,—
	<i>Article 1 12 — Total</i>	—	22 000	0,—
1 13	Employers' social security contributions	70 000	81 000	67 457,54
1 14	Miscellaneous allowances and grants			
1 14 0	Childbirth allowances and death grants	1 000	1 000	0,—
1 14 1	Travel expenses for annual leave	36 000	36 000	26 135,24
1 14 5	Special allowance for accounting officers and administrators of advance funds	p.m.	p.m.	0,—
	<i>Article 1 14 — Total</i>	37 000	37 000	26 135,24
1 15	Overtime	1 000	500	0,—
1 16	Salary weightings	286 000	210 000	189 634,70
1 17	Supplementary services			
1 17 0	Freelance interpreters and conference officers	15 000	20 000	73 854,46

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Remarks
<i>1 12</i>	<i>(cont'd)</i>
1 12 3	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 11 of Annex VI thereto. This item is intended to cover the severance grants of former staff members of the Centre.
1 12 4	The question of unemployment insurance for temporary staff is being examined by the Council.
<i>1 13</i>	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 38 (1) and (2) thereof. This appropriation is intended to cover employers' national social security contributions or employers' contributions towards the insurance costs borne by the Centre.
<i>1 14</i>	
1 14 0	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Articles 39 and 40 thereof.
1 14 1	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 15 of Annex IV thereto.
<i>1 15</i>	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of The European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Annex II thereto. Overtime worked by staff in categories C and D shall entitle him/her to compensatory leave or to remuneration. The same applies to local staff, when overtime is not offset by time off.
<i>1 16</i>	This appropriation is intended to cover the payment of salary weightings pursuant to the decisions taken by the Council.
<i>1 17</i>	
1 17 0	This appropriation is intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
<i>1 17</i>	<i>(cont'd)</i>			
<i>1 17 2</i>	Other services and work sent out for translation and typing	55 000	45 000	65 458,03
	<i>Article 1 17 — Total</i>	70 000	65 000	139 312,49
<i>1 20</i>	<i>Miscellaneous expenditure on staff recruitment</i>	8 300	6 000	18 958,87
<i>1 21</i>	<i>Travel expenses</i>	3 000	2 500	235,28
<i>1 22</i>	<i>Installation, resettlement and transfer allowances</i>	22 000	47 000	14 926,72
<i>1 23</i>	<i>Removal expenses</i>	22 100	40 000	9 904,15
<i>1 24</i>	<i>Temporary daily subsistence allowances</i>	6 600	11 000	679,56
<i>1 25</i>	<i>Allowances for staff placed on non-active status, retired in the interests of the service or dismissed</i>	p.m.	p.m.	0,—
<i>1 30</i>	<i>Mission expenses, duty travel expenses and other ancillary expenses</i>	140 000	140 000	116 709,87
<i>1 40</i>	<i>Special assistance grants</i>	p.m.	p.m.	0,—
<i>1 42</i>	<i>Restaurants and canteens</i>	p.m.	p.m.	0,—
<i>1 43</i>	<i>Medical service</i>	8 000	8 000	6 529,31
<i>1 44</i>	<i>Language courses, refresher courses and further vocational training</i>	16 000	16 000	12 774,89

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Remarks
1 17	<i>(cont'd)</i>
1 17 2	This appropriation is intended to cover the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	This appropriation is intended to cover travel and subsistence expenses of candidates called upon to fill a vacant post and expenditure for medical examinations upon recruitment.
1 21	This appropriation is intended to cover the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.
1 22	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Articles 11 and 12 of Annex IV thereto. This appropriation is intended to cover : — installation allowance, — resettlement allowance, due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.
1 23	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 16 of Annex IV thereto. This appropriation is intended to cover the reimbursement of removal expenses due to officials.
1 24	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 17 of Annex IV thereto. This appropriation is intended to cover the payment of temporary daily subsistence allowances.
1 30	This appropriation is intended to cover mission expenses for Centre staff.
1 43	Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8. 1976, p. 1), and in particular Article 30 (2) thereof. This appropriation is intended to cover expenses for compulsory yearly medical examinations of the staff.
1 44	This appropriation is intended to cover the financial contribution of the Centre to the costs of refresher and other courses attended by members of the staff.

CEDEFOP

CHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
1 49	<i>Other expenditure</i>	p.m.	p.m.	0,—
	CHAPTER 1 — TOTAL	2 382 000	2 341 300	1 898 075,77
	CHAPTER 2			
2 10	<i>Rent</i>			
2 10 0	Rent	2 000	p.m.	0,—
2 10 1	Deposits	p.m.	p.m.	0,—
	Article 2 10 — Total	2 000	p.m.	0,—
2 11	<i>Insurance</i>	1 700	1 700	1 690,26
2 12	<i>Water, gas, electricity, heating</i>	57 000	55 000	48 306,67
2 13	<i>Cleaning and maintenance</i>	70 000	65 000	68 263,37
2 14	<i>Fitting out of premises</i>	15 000	35 000	12 194,95
2 15	<i>Security and surveillance of the building</i>	p.m.	p.m.	0,—
2 19	<i>Other expenditure</i>	4 000	3 500	3 236,27
2 20	<i>Office machinery</i>			
2 20 0	Initial equipment	3 000	1 600	0,—
2 20 1	Renewal	9 800	5 000	1 406,95
2 20 3	Maintenance, use and repair	3 500	3 000	2 772,97
	Article 2 20 — Total	16 300	9 600	4 179,92

CEDEFOP

CHAPTER 1 — STAFF (cont'd)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Remarks
2 11	This appropriation is intended to cover the various insurance contracts for the building Berlin 15, Bundesallee 22.
2 12	This appropriation is intended to cover current expenditure.
2 13	This appropriation is intended to cover costs for cleaning the occupied premises and keeping them in good order (rooms, lift, heating system, air-conditioning, electricity and water).
2 14	This appropriation is intended to cover the fitting out of premises and changes to partitioning in the building.
2 19	This appropriation is intended to cover other current expenditure for the building not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.
2 20	
2 20 0	This appropriation is intended to cover office equipment essential for the satisfactory conduct of internal business affairs.
2 20 1	This appropriation is intended to cover the purchase of office equipment essential for the satisfactory conduct of internal business affairs.
2 20 3	This appropriation is intended to cover the maintenance and repair of office equipment essential for the satisfactory conduct of internal business affairs.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
2 21	<i>Furniture</i>			
2 21 0	Initial equipment	10 000	2 000	2 905,21
2 21 1	Renewal	500	500	0,—
2 21 3	Maintenance, use and repair	2 000	1 000	749,78
	<i>Article 2 21 — Total</i>	12 500	3 500	3 654,99
2 22	<i>Technical equipment and installations</i>			
2 22 0	Initial equipment	16 000	1 200	6 950,55
2 22 1	Renewal	1 500	p.m.	2 590,52
2 22 2	Hire	31 000	25 000	24 317,84
2 22 3	Maintenance, use and repair	7 000	5 000	4 416,95
	<i>Article 2 22 — Total</i>	55 500	31 200	38 275,86
2 23	<i>Transport equipment</i>			
2 23 0	Initial equipment	p.m.	p.m.	0,—
2 23 1	Renewal	p.m.	p.m.	0,—
2 23 2	Hire	500	500	11,23
2 23 3	Maintenance, use and repair	1 500	1 500	775,72
	<i>Article 2 23 — Total</i>	2 000	2 000	786,95
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library expenses, purchase of books	4 000	3 200	2 981,48
2 25 2	Subscriptions to newspapers and periodicals	p.m.	p.m.	0,—
2 25 4	Binding and storage of library books	400	p.m.	0,—
	<i>Article 2 25 — Total</i>	4 400	3 200	2 981,48
2 30	<i>Stationery and offices supplies</i>	40 000	40 000	34 809,28

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 21	
2 21 0	This appropriation is intended to cover furnishing.
2 21 1	This appropriation is intended to cover the purchase of furniture for staff.
2 21 3	This appropriation is intended to cover the maintenance and repair of furniture.
2 22	
2 22 0	This appropriation is intended to cover the cost of further purchase of technical equipment.
2 22 2	This appropriation is intended to cover the hire of technical equipment (e.g. a computer, reproduction equipment, projectors and video-recorders).
2 22 3	This appropriation is intended to cover the maintenance and repair costs of technical equipment and installations, in particular interpretation equipment.
2 23	
2 23 2	This appropriation is intended to cover the hiring of motor vehicles when the need arises (conferences, etc.).
2 23 3	This appropriation is intended to cover the cost of running and maintaining the official vehicle.
2 25	
2 25 4	This appropriation is intended to cover the cost of binding and other expenditure necessary for the preservation of books and publications.
2 30	
2 30	This appropriation is intended to cover the cost of photocopying, supplies for the reproduction equipment, paper, office supplies.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
2 31	<i>Postal charges and telecommunications</i>			
2 31 0	Postage on correspondence and delivery charges	30 000	25 000	24 432,93
2 31 1	Telephone, telegraph, telex, radio, television	70 000	46 000	49 333,15
	<i>Article 2 31 — Total</i>	100 000	71 000	73 766,08
2 32	<i>Financial charges</i>			
2 32 0	Bank charges	p.m.	p.m.	3 492,68
2 32 1	Exchange rate losses	p.m.	p.m.	0,—
	<i>Article 2 32 — Total</i>	p.m.	p.m.	3 492,68
2 33	<i>Legal expenses</i>	p.m.	p.m.	0,—
2 34	<i>Damages</i>	p.m.	p.m.	0,—
2 39	<i>Other administrative expenditure</i>			
2 39 0	Miscellaneous insurance	5 000	3 200	2 879,97
2 39 1	Uniforms and working clothes	700	700	498,92
2 39 3	Departmental removals	700	500	168,22
2 39 4	Petty expenses	2 200	2 200	1 724,16
	<i>Article 2 39 — Total</i>	8 600	6 600	5 271,27
2 40	<i>Entertainment and representation expenses</i>	6 000	6 000	5 893,54
2 50	<i>Management board meetings</i>	—	—	53 829,96
2 51	<i>Formal and informal meetings</i>	6 000	5 000	0,—

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 31	
2 31 0	This appropriation is intended to cover expenditure for postal and delivery charges and for the delivery of parcels.
2 31 1	This appropriation is intended to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.
2 32	
2 32 1	This item is intended to cover exchange rate losses incurred by the Centre in the fulfilment of its budget commitments, in so far as these losses cannot be offset against exchange rate gains.
2 39	
2 39 0	This appropriation is intended to cover various insurances (e.g. injury to third parties, burglary, etc.).
2 39 1	This appropriation is intended to cover the purchase, care and cleaning of uniforms and working clothes.
2 39 3	This appropriation is intended to cover the costs of moving furniture/equipment within the building.
2 39 4	This appropriation is intended to cover other administrative expenditure not specifically provided for.
2 40	This appropriation is intended to cover representation expenses.
2 50	This article is intended to cover operating expenses of the management board and the select committee, also informal meetings of members of the management board, including travel and subsistence expenses and the hiring of meeting rooms.

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
2 70	<i>Publications</i>	17 000	15 500	15 214,03
	CHAPTER 2 — TOTAL	418 000	353 800	375 847,56
	CHAPTER 3			
3 00	<i>Establishment of operational documentation</i>	150 000	115 900	104 705,94
3 01	<i>Dissemination of information</i>	410 000	450 000	451 773,24
3 02	<i>Projects on the development and coordination of research work</i>			
3 02 0	Meeting expenses	460 000	300 000	268 964,72
3 02 1	Interpretation expenses	220 000	260 000	132 461,28
	Article 3 02 — Total	680 000	560 000	401 426,—
3 03	<i>Pilot studies and projects</i>	320 000	324 000	294 792,99
3 04	<i>Translation expenses</i>	370 000	350 000	344 371,22
3 05	<i>Management board meetings</i>	80 000	65 000	0,—

CEDEFOP

CHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE

Article Item	Remarks
2 70	This appropriation is intended to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the <i>Official Journal of the European Communities</i> according to Article 9 of the financial provisions applying to the Centre.
3 00	This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre and includes cooperation contracts with specialized institutions, the costs of subscriptions for newspapers and journals and telecommunication charges and other fees relating to data bank access and utilization.
3 01	This appropriation is intended to cover the cost of preparing, editing, publishing a Community bulletin on vocational training, the annual report, and other publications of the Centre, including costs of typing, printing, distribution and other freelance services.
3 02	This appropriation is intended to cover the costs of preparing, holding and follow-up of expert meetings, working groups and conferences which serve to : — establish clear objectives for the various activities pursued by the Centre, — ensure that there is a follow-up to these activities, — take stock of the lessons to be drawn, including costs of freelance typing, printing and reproduction.
3 02 1	This appropriation is intended to cover the fees, travel expenses and daily allowances of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for all meetings connected with the implementation of the Centre's work programme and Management Board meetings.
3 03	This appropriation is intended to cover costs of concluding the conclusion of study contracts and the evaluation of experimental measures and pilot projects in accordance with the work programme, including costs of freelance typing.
3 04	This appropriation is intended to cover costs of freelance translations connected with the implementation of the Centre's work programme, including the costs of freelance typing.
3 05	This appropriation is intended to cover operating expenses of the management board and the select committee, also other informal meetings related to the administration of the Centre, including travel and subsistence expenses and the hiring of meeting rooms.

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

[illegible]

CEDEFOP

CHAPTER 3 — OPERATING EXPENDITURE (cont'd)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Remarks
3 06	<i>New article</i> Council resolution of 2 June 1983 concerning vocational training measures relating to new information technologies (OJ No C 166, 25. 6. 1983, p. 1). Council resolution of 11 July 1983 concerning vocational training policies in the European Communities in the 1980s (OJ No C 193, 20. 7. 1983, p. 2). This appropriation is intended to cover the costs (including meetings, interpretation, travel expenses) for the implementation of the programmes pursuant to those resolutions.

CEDEFOP

List of posts 1985

Category and grade	Posts authorized for 1984	New posts	Posts authorized for 1985
Director	1	—	1
Deputy director	2	—	2
A 5	10 ⁽¹⁾	—	10 ⁽¹⁾
A 6	5 ⁽²⁾	—	5 ⁽²⁾
A 7	3	—	3
A 8	—	—	—
Total	21	—	21
B 1	2	—	2
B 3	2	—	3
B 5	3	—	3
Total	7	—	8
C 1	1	—	1
C 2	1	—	1
C 3	8	3	11
C 5	2	—	2
Total	12	3	15
D 2	—	—	—
D 4	—	—	—
Total	—	—	—
Grand Total	40	3	44
⁽¹⁾ Including four translators. ⁽²⁾ Including three translators.			

**Statement of revenue and expenditure of the European Foundation for the Improvement
of Living and Working Conditions for the financial year 1985**

(85/365/EEC)

According to Article 9 of Council Regulation (EEC) No 1417/76 of 1 June 1976 on the financial provisions applying to the European Foundation for the Improvement of Living and Working Conditions ⁽¹⁾, 'the statement of revenue and expenditure of the Foundation and the list of posts shall be published for information purposes in the *Official Journal of the European Communities*, at the same time as the budget of the Communities'.

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⁽¹⁾ OJ No L 164, 24. 6. 1976, p. 16.

Chapter	Heading	Financial year 1985	Financial year 1984	Financial year 1983
Chap. 1	<i>EEC subsidy</i>	4 429 000	4 200 000	3 596 485,86
Chap. 2	<i>Miscellaneous revenue</i>	76 700	70 000	68 440,92
GRAND TOTAL		4 505 700	4 270 000	3 664 926,78

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Heading	Financial year 1985	Financial year 1984	Financial year 1983
1 00	CHAPTER 1			
	<i>EEC subsidy</i>	4 429 000	4 200 000	3 596 485,86
	CHAPTER 1 — TOTAL	4 429 000	4 200 000	3 596 485,86
2 00	CHAPTER 2			
	<i>Proceeds of the sale of movable and immovable property</i>	6 600	6 000	8 312,35
	<i>Letting and hiring</i>	7 700	10 000	7 050,16
	<i>Revenue from and allowances for services rendered against payment</i>	p.m.	p.m.	0,—
	<i>Reimbursement of various expenses</i>	6 400	10 000	5 561,79
	<i>Gifts and legacies</i>	p.m.	p.m.	0,—
	<i>Revenue from investments or loans; bank interest and other items</i>	56 000	44 000	47 516,62
	<i>Exchange rate gains</i>	p.m.	p.m.	0,—
	CHAPTER 2 — TOTAL	76 700	70 000	68 440,92
GRAND TOTAL		4 505 700	4 270 000	3 664 926,78

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — EEC SUBSIDY

CHAPTER 2 — MISCELLANEOUS REVENUE

Article Item	Remarks
1 00	Council Regulation (EEC) No 1365/75 of 26 May 1975 on the creation of a European Foundation for the Improvement of Living and Working Conditions (OJ No L 139, 30. 5. 1985, p. 1). Pursuant to Article 15 (2) of Regulation (EEC) No 1365/75, a subsidy for the Foundation is entered in the general budget of the European Communities. The revenue entered represents the subsidy provided (Article 3 5 9 of Part B of the statement of expenditure in Section III 'Commission' of the general budget).
2 51	Financial Regulation of 21 December 1977 applicable to the general budget of the European Communities (OJ No L 356, 31. 12. 1977, p. 1). Pursuant to Article 22 (c) of the Financial Regulation, exchange rate losses and gains incurred at the time of the transfer of funds can be compensated in such a way that the eventual credit balance can be registered as a receipt.

General summary of appropriations (1985 and 1984) and outturn (1983)

[illegible]

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
	CHAPTER 1			
<i>1 10</i>	<i>Staff holding a post provided for in the list of posts</i>			
1 10 0	Basic salaries	1 097 800	1 040 000	874 065,13
1 10 1	Family allowances	118 000	125 000	90 679,78
1 10 2	Expatriation allowances	126 500	125 000	97 568,36
1 10 3	Temporary fixed allowances	p.m.	p.m.	0,—
	<i>Article 1 10 — Total</i>	1 342 300	1 290 000	1 062 313,27
<i>1 11</i>	<i>Other staff</i>			
1 11 2	Local staff	107 000	111 600	99 232,44
	<i>Article 1 11 — Total</i>	107 000	111 600	99 232,44
<i>1 12</i>	<i>Pensions, severance grants and unemployment insurance for temporary agents</i>			
1 12 0	Retirement pensions	p.m.	p.m.	0,—
1 12 1	Invalidity pensions	p.m.	p.m.	0,—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF

Article Item	Remarks
1 10	
1 10 0	This appropriation is intended to cover the payment of basic salaries, calculated on the basis of the establishment plan annexed hereto.
1 10 1	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Articles 6, 7 and 8 of Annex IV thereto. These family allowances comprise : (a) head of household allowance: 5 % of the basic salary; (b) dependent child allowance; (c) education allowance.
1 10 2	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 Laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 10 of Annex IV thereto. The expatriation allowance is equal to 16 % of the sum of basic salary, head of household allowance and dependent child allowance.
1 11	
1 11 2	This appropriation is intended to cover salaries and employer's contributions for social security for five local agents.
1 12	The items of this article establish a framework for the appropriate payments in due course by the Foundation. If need be appropriations will be provided by means of internal transfers.
1 12 0	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 41a of Annex VI thereto. This item is intended to cover the retirement pensions of former staff members of the Foundation.
1 12 1	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 41b of Annex VI thereto. This item is intended to cover the invalidity pensions of former staff members of the Foundation.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
1 12	(cont'd)			
1 12 2	Survivor's pensions	p.m.	p.m.	0,—
1 12 3	Severance grants	p.m.	p.m.	0,—
1 12 4	Unemployment insurance for temporary agents	p.m.	p.m.	0,—
	<i>Article 1 12 — Total</i>	p.m.	p.m.	0,—
1 13	<i>Employers' social security contributions</i>	50 500	49 700	38 913,69
1 14	<i>Miscellaneous allowances and grants</i>			
1 14 0	Childbirth allowances and death grants	400	400	347,23
1 14 1	Travel expenses for annual leave	32 000	38 100	30 177,16
1 14 2	Accommodation and transport allowances	p.m.	p.m.	0,—
1 14 5	Special allowance for accounting officers and administrators of advance funds	p.m.	p.m.	0,—
	<i>Article 1 14 — Total</i>	32 400	38 500	30 524,39
1 15	<i>Overtime</i>	11 200	12 900	9 603,94

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Remarks
1 12	(<i>cont'd</i>)
1 12 2	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Articles 41c and 41d of Annex VI thereto. This item is intended to cover the survivors' pensions of widowers, widows and/or orphans of former staff members of the Foundation.
1 12 3	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 11 of Annex VI thereto. This item is intended to cover the severance grants of former staff members of the Foundation.
1 12 4	The question of unemployment insurance for temporary staff is being examined by the Council.
1 13	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 38 (1) and (2) thereof. This appropriation is intended to cover employer's contributions under the national social security scheme or the employer's share in the expenditure on insurance to be borne by the Foundation.
1 14	
1 14 0	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Articles 39 and 40 thereof.
1 14 1	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 15 of Annex IV thereto.
1 14 5	This item is intended to cover special allowances, in accordance with the financial regulations, for accountants and imprest holders.
1 15	Council Regulation (ECSC, EEC, Euratom) No 1860/70 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Annex II thereto. Staff in category C may receive compensation for overtime worked, either a flat-rate allowance or payment at the appropriate hourly rate. The same applies to overtime worked by local agents which is not subject to compensation through time off.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
1 16	Salary weightings	18 300	48 800	69 416,96
1 17	Supplementary services			
1 17 2	Other services and work sent out for translation and typing	33 000	41 300	30 274,65
	<i>Article 1 17 — Total</i>	33 000	41 300	30 274,65
1 20	Miscellaneous expenditure on staff recruitment	14 200	11 400	13 023,62
1 21	Travel expenses	5 700	5 200	586,14
1 22	Installation, resettlement and transfer allowances	14 400	21 000	9 720,75
1 23	Removal expenses	17 000	21 700	4 146,33
1 24	Temporary daily subsistence allowances	10 700	13 900	380,75
1 25	Allowances for staff placed on non-active status, retired in the interests of the service or dismissed	p.m.	p.m.	0,—
1 30	Mission expenses, duty travel expenses and other incidental expenditure	75 000	80 000	72 138,63
1 40	Special assistance grants	p.m.	p.m.	0,—
1 42	Restaurants and canteens	12 700	7 400	18 239,15
1 43	Medical service	2 100	1 700	1 438,61

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 1 — STAFF (*cont'd*)

Article Item	Remarks
1 16	This appropriation is intended to cover the payment of salary weightings pursuant to the appropriate decisions taken by the Council.
1 17	
1 17 2	This appropriation is intended to cover expenditure on the employment of temporary staff and the costs of translation, reproduction (plans, drawings, graphs) and typing work sent out.
1 20	This appropriation is intended to cover travelling and subsistence expenses of candidates called upon to fill a vacant post, plus the cost of medical examinations on recruitment.
1 21	This appropriation is intended to cover the reimbursement of travelling expenses of staff upon taking up their duties, leaving the institution or being transferred. It also covers the travelling expenses of members of their families.
1 22	This appropriation is intended to cover : — installation allowance (as modified by correcting factor), — resettlement allowance (as modified by correcting factor), due to personnel obliged to change residence after taking up their appointments or when transferred to a new place of work or when they definitively cease their duties and resettle elsewhere.
1 23	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in particular Article 16 of Annex IV thereto. This appropriation is intended to cover the reimbursement of removal expenses.
1 24	Council Regulation (ECSC, EEC, Euratom) No 1860/76 of 29 June 1976 laying down the conditions of employment of staff of the European Foundation for the Improvement of Living and Working Conditions (OJ No L 214, 6. 8. 1976, p. 24), as amended on 22 February 1982 (OJ No L 64, 8. 3. 1982, p. 15), and in Article 17 of Annex IV thereof. This appropriation is intended to cover the payment of temporary daily subsistence allowances.
1 30	This appropriation is intended to cover mission and duty travel expenses for staff of the Foundation.
1 42	This appropriation is intended to complete the purchase of restaurant equipment and to subsidize canteen meals.
1 43	This appropriation is intended to cover annual medical examinations.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
1 44	<i>Language courses, refresher courses and further vocational training courses</i>	11 200	8 600	8 353,29
1 45	<i>Other expenditure</i>	300	300	220,86
	CHAPTER 1 — TOTAL	1 758 000	1 764 000	1 468 527,47
	CHAPTER 2			
2 10	<i>Rent</i>			
2 10 0	Rent	p.m.	p.m.	0,—
2 10 1	Deposits	p.m.	p.m.	0,—
	Article 2 10 — Total	p.m.	p.m.	0,—
2 11	<i>Insurance</i>	5 000	5 100	4 193,23
2 12	<i>Water, gas, electricity, heating</i>	44 000	36 400	36 495,24
2 13	<i>Cleaning and maintenance</i>	36 000	55 000	30 369,50
2 14	<i>Fitting-out of premises</i>	20 000	23 200	60 940,97
2 15	<i>Security and supervision of offices</i>	p.m.	p.m.	0,—
2 19	<i>Other expenditure</i>	12 300	12 000	10 553,38
2 20	<i>Office machinery</i>			
2 20 0	New purchases	17 800	16 400	14 695,18
2 20 1	Replacements	2 800	4 100	0,—

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 1 — STAFF (*cont'd*)

CHAPTER 2 — ADMINISTRATIVE EXPENSES

Article Item	Remarks
1 44	This appropriation is intended to cover the organization of language courses.
1 45	This appropriation is intended to cover expenditure by the Foundation on social welfare activities for its staff.
2 11	This appropriation is intended to cover insurance contracts in respect of the building.
2 12	This appropriation is intended to cover consumption of these items during the financial year.
2 13	This appropriation is intended to cover the cost of maintaining the Foundation's offices.
2 14	This appropriation is intended to cover the cost of fitting out the Foundation's offices.
2 15	This article is intended to cover the cost of security and supervision of the Foundation's offices.
2 19	This appropriation is intended to cover other recurring expenditure on buildings not specifically provided for, in particular taxes and rates, sanitation, removal of refuse, etc.
2 20	
2 20 0	This appropriation is intended to cover the purchase of typewriters, calculators and word processors, etc.
2 20 1	This appropriation is intended to cover the replacement of typewriters, calculators and word processors, etc.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
2 20	<i>(cont'd)</i>			
2 20 3	Maintenance, use and repair	8 200	5 100	7 050,45
	<i>Article 2 20 — Total</i>	28 800	25 600	21 745,63
2 21	<i>Furniture</i>			
2 21 0	New purchases	2 700	2 900	5 133,33
2 21 1	Replacements	p.m.	p.m.	0,—
2 21 3	Maintenance, use and repair	300	200	237,32
	<i>Article 2 21 — Total</i>	3 000	3 100	5 370,65
2 22	<i>Technical equipment and installations</i>			
2 22 0	New purchases	45 000	3 200	20 792,02
2 22 1	Replacements	p.m.	p.m.	0,—
2 22 2	Hire	1 800	3 000	1 533,95
2 22 3	Maintenance, use and repair	24 000	21 700	13 799,44
	<i>Article 2 22 — Total</i>	70 800	27 900	36 125,41
2 23	<i>Transport equipment</i>			
2 23 0	New purchases	p.m.	p.m.	0,—
2 23 1	Replacements	15 100	13 000	0,—
2 23 2	Hire	p.m.	p.m.	0,—
2 23 3	Maintenance, use and repair	4 800	10 300	4 066,17
	<i>Article 2 23 — Total</i>	19 900	23 300	4 066,17
2 25	<i>Documentation and library expenditure</i>			
2 25 0	Library expenses, purchase of books	7 600	6 100	3 709,92
2 25 1	Special library, documentation and reproduction equipment	12 900	26 000	9 756,79
2 25 2	Subscriptions to newspapers and periodicals	6 700	3 800	5 762,46

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Remarks
2 20	<i>(cont'd)</i>
2 20 3	This appropriation is intended to cover the maintenance of typewriters, calculators, word processors, etc.
2 21	
2 21 0	This appropriation is intended to cover the purchase of furniture for staff and equipment for conference rooms.
2 21 3	This appropriation is intended to cover the maintenance and repair of furniture.
2 22	
2 22 2	This appropriation is intended to cover the hire of technical equipment, in particular fire extinguishers, reproduction equipment, alarm systems, and technical equipment and installations for conferences held outside the building.
2 22 3	This appropriation is intended to cover the maintenance and repair costs of technical equipment and installations.
2 23	
2 23 0	This item is intended to cover the purchase of a vehicle.
2 23 1	This appropriation is intended to cover the replacement of a car originally purchased in 1976.
2 23 2	This item is intended to cover the cost of hiring vehicles for certain occasional needs.
2 23 3	This appropriation is intended to cover the cost of operating those vehicles.
2 25	
2 25 0	This appropriation is intended to cover the acquisition of documents and other non-periodical publications required by the Foundation.
2 25 1	This appropriation is intended to cover the cost of special library equipment, and in particular special mobile shelving and a micro-fiche reader and processor.
2 25 2	This appropriation is intended to cover the cost of subscriptions to newspapers, specialized periodicals, official journals, parliamentary papers, various bulletins and other specialized publications.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
2 25	(<i>cont'd</i>)			
2 25 4	Binding and storage of works in the library	3 900	p.m.	0,—
	<i>Article 2 25 — Total</i>	31 100	35 900	19 229,17
2 30	<i>Stationery and office supplies</i>	11 500	15 100	10 711,—
2 31	<i>Postal charges and telecommunications</i>			
2 31 0	Postage on correspondence and delivery charges	33 000	48 000	27 990,06
2 31 1	Telephone, telegraph, telex, radio, television	60 000	47 200	51 473,59
	<i>Article 2 31 — Total</i>	93 000	95 200	79 463,65
2 32	<i>Financial charges</i>			
2 32 0	Bank charges and other financial charges	p.m.	p.m.	0,—
	<i>Article 2 32 — Total</i>	p.m.	p.m.	0,—
2 33	<i>Legal expenses</i>	p.m.	p.m.	0,—
2 34	<i>Damages</i>	p.m.	p.m.	0,—
2 39	<i>Other administrative expenditure</i>			
2 39 0	Miscellaneous insurance	300	400	225,35
2 39 1	Uniforms and working clothes	3 300	2 800	2 769,98
2 39 3	Departmental removals	400	400	2 082,96
2 39 4	Petty expenses	800	900	681,02
	<i>Article 2 39 — Total</i>	4 800	4 500	5 759,31

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

Article Item	Remarks
2 25	(cont'd)
2 25 4	This item is intended to cover expenses for binding, etc., for the conservation of books and periodicals.
2 30	This appropriation is intended to cover the cost of purchasing paper, envelopes, office supplies and consumables for reproduction equipment.
2 31	
2 31 0	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post or otherwise.
2 31 1	This appropriation is intended to cover fixed rental costs, the cost of calls and messages, maintenance fees, repairs and maintenance of equipment.
2 39	
2 39 0	This appropriation is intended to cover various insurance (civil liability, theft insurance).
2 39 1	This appropriation is intended to cover the purchase, care and cleaning of uniforms and working clothes.
2 39 3	This appropriation is intended to cover any small items of expenditure on removal.
2 39 4	This appropriation is intended to cover other administrative expenditure not specifically provided for.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 2 — ADMINISTRATIVE EXPENSES (*cont'd*)

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING CONDITIONS

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
2 40	<i>Entertainment and representation expenses</i>	3 800	3 700	3 318,82
2 70	<i>Publications</i>	24 000	20 000	20 346,04
	CHAPTER 2 — TOTAL	408 000	386 000	348 688,17
	CHAPTER 3			
3 00	<i>Establishment of operational documentation</i> ⁽¹⁾	34 000	30 800	0,—
3 01	<i>Dissemination of information</i>			
3 01 0	Publication of results of studies	22 000	28 000	0,—
3 01 1	Publication of the annual report	3 000	p.m.	0,—
3 01 2	Publication of other periodicals	19 000	p.m.	0,—
	Article 3 01 — Total	44 000	28 000	0,—
3 02	<i>Participation in congresses and public events</i>	1 100	1 200	0,—
3 03	<i>Studies and pilot schemes relating to living conditions and the environment</i>	612 600	496 800	0,—

(¹) Chapters 3 and 4, with their present layout, have been created following the decision of the Budgetary Authority for budget year 1984. Appropriations and the outturn in respect of Chapters 3 and 4 therefore both correspond to items that used to be grouped under one single chapter for former budget years.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 2 — ADMINISTRATIVE EXPENSES (cont'd)

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING CONDITIONS

Article Item	Remarks
2 40	This appropriation is intended to cover representation expenditure.
2 70	This appropriation is intended to cover publication costs, particularly those involved in the publication in the <i>Official Journal of the European Communities</i> of the budget of the Foundation according to Article 9 of the financial rules.
3 00	This appropriation is intended to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned.
3 01	
3 01 0	This appropriation is intended to cover the publication costs of results of studies.
3 01 2	This appropriation is intended to cover the publication costs of general information about the Foundation (books, brochures, handouts).
3 02	This appropriation is intended to cover the contribution from the Foundation to the work of similar institutions and foundations.
3 03	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's work programme in relation to living conditions and the environment.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING CONDITIONS (*cont'd*)

CHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
3 04	<i>Expenditure for meetings (Administrative Board, Committee of Experts, seminars, colloquia, coordination meetings, etc.) and interpretation costs thereof</i>			
3 04 0	General costs of meetings	100 000	112 000	0,—
3 04 1	Interpretation costs	60 500	72 000	0,—
3 04 2	Meetings of the Administrative Board	22 000	23 600	0,—
3 04 3	Meetings of the Committee of Experts	5 500	4 800	0,—
	<i>Article 3 04 — Total</i>	188 000	212 400	0,—
3 05	<i>Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.</i>	60 000	78 800	0,—
3 09	<i>Exchange rate losses</i>	p.m.	p.m.	0,—
	CHAPTER 3 — TOTAL	939 700	848 000	0,—
	CHAPTER 4			
4 00	<i>Establishment of operational documentation ⁽¹⁾</i>	51 000	46 200	107 042,58
4 01	<i>Dissemination of information</i>			
4 01 0	Results of studies	33 000	42 000	84 915,09
4 01 1	Publication of the annual report	4 500	p.m.	0,—

(¹) See footnote to Chapter 3.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 3 — OPERATING EXPENDITURE — IMPROVEMENT OF LIVING CONDITIONS (*cont'd*)

CHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS

Article Item	Remarks
3 04	
3 04 0	This appropriation is intended to cover the organization of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 04 1	This appropriation is intended to cover interpretation costs connected with the organization of board meetings, meetings of the Committee of Experts, seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
3 04 2	This appropriation is intended to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.
3 04 3	This appropriation is intended to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
3 05	This appropriation is intended to cover the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc., into the different Community languages.
3 09	This article is intended to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget.
4 00	This appropriation is intended to cover the purchase of publications, the compilation of card indexes and catalogues and the necessary computer work to enable a selective documentation system to be created containing, in particular, up-to-date data, and information on recent developments and research in the fields concerned.
4 01	
4 01 0	This appropriation is intended to cover the publication of results of studies.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS (*cont'd*)

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
4 01	<i>(cont'd)</i>			
4 01 2	Publication of other periodicals	30 000	p.m.	5 894,90
	<i>Article 4 01 — Total</i>	67 500	42 000	90 809,99
4 02	<i>Participation in congresses and public events</i>	1 500	1 800	2 171,94
4 03	<i>Expenditure on studies and pilot schemes</i>			
4 03 0	Sectoral and global studies relating to shiftwork and work organization	907 400	448 000	436 273,22
4 03 1	Pilot schemes	p.m.	p.m.	0,—
4 03 2	Studies on wage-fixing systems	p.m.	p.m.	0,—
4 03 3	Studies on impact of technological developments	p.m.	64 000	100 320,36
4 03 4	Studies in new research areas	p.m.	p.m.	168 998,52
4 03 5	Studies on stress relating to living and working conditions	p.m.	233 200	167 123,60
4 03 6	Studies on aspects of transportation	p.m.	p.m.	134 411,68
	<i>Article 4 03 — Total</i>	907 400	745 200	1 007 127,38
4 04	<i>Expenditure for meetings (Administrative Board, Committee of Experts, seminars, colloquia, coordination meetings, etc.) and interpretation costs thereof</i>			
4 04 0	General costs of meetings	150 000	168 000	234 299,36
4 04 1	Interpretation costs	90 400	108 000	146 847,62
4 04 2	Meetings of the Administrative Board	34 000	35 400	48 380,23

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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CHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS (*cont'd*)

Article Item	Remarks
4 01	(<i>cont'd</i>)
4 01 2	This appropriation is intended to cover the publication of general information about the Foundation (books, brochures, handouts).
4 02	This appropriation is intended to cover the contribution from the Foundation to the work of similar institutions and foundations.
4 03	
4 03 0	This appropriation is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in all areas and particularly in relation to shiftwork and work organization.
4 03 2	This item is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme particularly on the consequences of various wage-fixing systems.
4 03 3	This item is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to the impact of technological developments on working and living conditions.
4 03 4	This item is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme in relation to new areas of research in particular studies on working time in the perspective of the total lifetime of human beings.
4 03 5	This item is intended to cover funding study contracts and specific projects which will contribute to the Foundation's programme in relation to the environment as a whole and the effects of stress factors on human beings at work and outside of work.
4 03 6	This item is intended to cover funding study contracts and specific projects which will contribute to the implementation of the Foundation's programme on the relationship of aspects of transportation on the improvement of working and living conditions.
4 04	
4 04 0	This appropriation is intended to cover the organization of seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
4 04 1	This appropriation is intended to cover interpretation costs connected with the organization of board meetings, meetings of the Committee of Experts, seminars, colloquia, coordination and evaluation meetings which will contribute to the implementation of the Foundation's work programmes.
4 04 2	This appropriation is intended to cover the operating expenses of the Administrative Board, including travel and subsistence expenses and the hire of rooms if necessary.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONSCHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS (*cont'd*)

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Heading	Appropriations 1985	Appropriations 1984	Outturn 1983
4 04	<i>(cont'd)</i>			
4 04 3	Meetings of the Committee of Experts	8 200	7 200	11 564,—
	<i>Article 4 04 — Total</i>	282 600	318 600	441 091,21
4 05	<i>Translation of study reports and working documents for seminars, coordination meetings, colloquia, etc.</i>	90 000	118 200	148 650,79
4 09	<i>Exchange rate losses</i>	p.m.	p.m.	50 817,25
	CHAPTER 4 — TOTAL	1 400 000	1 272 000	1 847 711,14
	CHAPTER 9			
9 90	<i>Expenditure not specifically provided for</i>	p.m.	p.m.	0,—
	CHAPTER 9 — TOTAL	p.m.	p.m.	0,—
	GRAND TOTAL	4 505 700	4 270 000	3 664 926,78

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
OF LIVING AND WORKING CONDITIONS

CHAPTER 4 — OPERATING EXPENDITURE — IMPROVEMENT OF WORKING CONDITIONS *(cont'd)*

CHAPTER 9 — EXPENDITURE NOT SPECIFICALLY PROVIDED FOR

Article Item	Remarks
4 04	<i>(cont'd)</i>
4 04 3	This appropriation is intended to cover the operating expenses of the Committee of Experts, including travel and subsistence expenses and the hire of rooms if necessary.
4 05	This appropriation is intended to cover the translation of the Foundation's study reports and the working documents for seminars, colloquia and evaluation meetings, etc., into the different Community languages.
4 09	This article is intended to cover exchange rate losses (in so far as they are not covered by exchange rate gains) occurring in the operation of the Foundation's budget.

EUROPEAN FOUNDATION FOR THE IMPROVEMENT
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List of posts 1985

Category and grade	Posts authorized for 1984	New posts	Posts authorized for 1985
Director	1	—	1
Deputy director	1	—	1
A 5	7 ⁽¹⁾	—	7 ⁽¹⁾
A 6	3 ⁽²⁾	—	3 ⁽²⁾
A 7	5 ⁽³⁾	—	5 ⁽³⁾
A 8	—	—	—
Total	17	—	17
B 1	2	—	2
B 3	4	—	4
B 5	1	—	1
Total	7	—	7
C 1	—	—	—
C 2	1	—	1
C 3	6	—	6
C 5	4	—	4
Total	11	—	11
D 2	1	+1	2
D 4	1	—	1
Total	2	+1	3
Grand Total	37	+1	38
⁽¹⁾ Including four translators. ⁽²⁾ Including two translators. ⁽³⁾ Including one translator.			